Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ARIHANT COLLEGE**
Name of the head of the Institution	**MR.JAYANT KASLIWAL**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07312468502**
Mobile no.	**9755205341**
Registered Email	**arihantcollege@gmail.com**
Alternate Email	**kavitakasliwal@gmail.com**
Address	**453,Khandwa Road Opp Radha Swami Satsang**
City/Town	**indore**
State/UT	**Madhya Pradesh**
Pincode	**452001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**DR. KAVITA KOTHARI**
Phone no/Alternate Phone no.	**07312468502**
Mobile no.	**9755205341**
Registered Email	**arihantcollege@gmail.com**
Alternate Email	**kavitakasliwal@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.arihanteducationgroup.com

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.arihanteducationgroup.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.49**	**2016**	**29-Mar-2016**	**29-Mar-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**14-Oct-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Establishment of New Programme /Course New Initiative to enhance students placement To keep up front with new technology all staff members were encouraged to pursue NPTEL (Mooc , Swayam) and other online courses emphasis on organizing many vocational skill development programmes Workshop for improve skillsets of staff members.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	24-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As a constituent college, it follows the syllabus and curriculum set by the DAVV University. In addition, the teachers of the College regularly attend meetings held at the Departments of the University regarding the curriculum setup/ revision. The college innovates within these established academic structures, committed to providing holistic development for its students. ? Academic processes are streamlined, with timetables, workloads and other supporting administrative tasks prepped well in advance of teaching session. For continuous growth, our teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. They are also participate in assessment and evaluation process held by university. Special attention is given to cater to the needs of both the Slow and Advanced learners. During the lockdown, the institution makes sure that the faculty members are available to the students through different digital modes like zoom cloud meetings (application), Google meet (meet.google.com) and Google Hangouts for the classes. There was a continuous flow of knowledge through Google classroom for providing study materials, creating quizzes and giving assignments. Teachers shared relevant Econtent from N-list/ inflibnet website, audio video lectures, online links, a link for DU library accessing from home, ICT initiatives by MHRD. Audio lectures are also sent to students who do not have high internet connectivity. The teachers attended the guidelines, paper setting and evaluation meetings in the online mode during the lockdown.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Pradhan Mantri Kaushal Vikas Yojana (PMKVY)	Nil	13/05/2019	90	Domestic Data Entry Operator	Computer Operation and Data entry
Pradhan	Nil	19/06/2019	90		Booking

Mantri Kaushal Vikas Yojana (PMKVY)				Consignment Booking Assistant	Assistant
Pradhan Mantri Kaushal Vikas Yojana (PMKVY)	Nil	20/07/2019	90	Field Technician-Other Home Appliances	Field Technician

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	B.Ed. 4 sem	06/12/2006
MEd	M.ED. ALL SEMESTER ADVANCED LEVEL COURSE	03/01/2009
BA	ECONOMICS	25/06/2016
BA	GEOGRAPHY	25/06/2016
BA	HINDI	23/04/2019
BA	ENGLISH	23/04/2019
BA	HISTORY	23/04/2019
BCom	COMPUTER APPLICATION	03/10/2010
BCom	TAXATION	12/07/2013
BCom	ADVERTISING AND SALES MANAGEMENT	19/07/2017
BCom	OFFICE MANAGEMENT	19/07/2017
BCom	Honors	15/07/2016
BCom	Plain	08/07/2007

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	354	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Competitive Exams Preparation Class	26/08/2019	48
Corporate Communication and Public Relation	07/09/2019	31

Digital Marketing	26/09/2019	37
Certificate program in Advertising	06/11/2019	19
Certificate program in Advertisingt	06/04/2020	20
Hotel Management	25/06/2020	28
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in III sem	100
BBA	internship in Hospital Administration after V sem	39
BSW	Field Project in Every Year	5
MEd	Field Project in III sem	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The online feedback is taken by the statutory Feedback Committee on teaching and infrastructure from the students at the end of semester. The feedback includes the information on pedagogy, discipline and teaching ethics. It also includes views on infrastructure like college canteen, laboratory facilities and sports facilities. The feedback was analyzed with the help of updated software using statistical tools and graphs. The feedback reports were shared with the teachers and were also discussed in separate meetings with the IQAC and Principal. The Feedback Committee reviewed the feedback forms with the IQAC and certain modifications were suggested so that precise quantitative and qualitative feedback can be got from the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd		100	100	100

	B.Ed.Eductaion			
BCom	B.Com (Plain)	120	74	74
BCom	B.Com (Computer Application)	120	83	83
BCom	B.Com (Taxation)	60	28	28
BCom	B.Com (Advertising & Sales Mgmt)	60	10	10
BCom	B.Com (office Mgmt)	60	0	0
BCom	B.Com (Honors)	120	9	9
BCA	BCA	60	13	13
BSW	BSW	60	5	5
BBA	BBA (Plain)	120	64	64

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	897	44	0	0	70

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
70	70	16	20	1	10

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College practices a well-established gadget of mentoring to offer right steering to the scholars in not simplest deciding on the proper profession course however additionally to assist them to emerge as assured and emotionally steady individuals. We accompany and mentor our college students so they increase as competence, compassion and moral sense and empowered with ignited minds and hearts, pursue the purpose of transformation of our society. Arihant College prioritizes the amalgamation of educational and intellectual fitness of our college students thru the mentor-ward gadget in which every scholar is assigned a school mentor for educational and extra-educational steering. Through focused interactions and steering presented with the aid of using the teachers, college students are capable of have their educational and different issues definitely addressed. For powerful implementation, smaller companies of college students are created, in order that

educational, different discussions and extra-educational guide that the scholars would possibly require are individualized.Interdisciplinarity and sensitivity shape a sizeable thing of our imaginative and prescient of presenting transformative schooling to women. The mentors manual them for destiny career, suggest them in numerous topics and put together them for larger desires in existence which permits the general improvement of the scholars. In addition to this, the university additionally provides the offerings of a professionally certified counsellor/s with detailed timings with whom the scholars are loose to talk any trouble of any nature. Counselling offerings are to be had at the campus to assist the scholars to cope with mental misery because of motives like tension, depression, loss, trauma, courting conflicts, confusions and disaster round identification and existence transitions, instructional stress, social tension etc. Students can Walkin or agenda a consultation in advance. Counsellors also are to be had on-line in the course of operating hours.Apart from the interpersonal and one to at least one profession steering and counselling, the counsellor additionally offers steering through shows and interactive talks on exclusive factors of Personality Development required withinside the present aggressive and worldwide world. Sessions also are hung on a way to put together for front examinations, admission requirements, task opportunities, paintings profiles, emotional and personal dilemmas and issues etc. During the Covid-19 lockdown (April 2020 - June 2020), Arihant College prepared several webinars that sought to cope with scholar associated troubles like intellectual and bodily health, meditation and well-being and careers in a post-Covid world.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
941	73	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
73	73	0	4	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA PLAIN	VI SEM	09/07/2020	31/10/2020
BBA	BBA HA	VI SEM	09/07/2020	30/10/2020
BCA	BCA	VI SEM	10/07/2020	22/10/2020
BA	BA	III YEAR	12/03/2020	26/09/2020
BCom	B.COM	III YEAR	13/03/2020	29/10/2020
BCom	B.COM HONS	III YEAR	02/04/2020	29/10/2020
MCom	M.COM	IV SEM	13/05/2020	29/10/2020
BEd	B.ED	IV SEM	15/07/2020	20/10/2020

MEd	M.ED	IV SEM	Nill	26/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Arihant College, being a constituent college of the DAVV Indore, is bound by the University rules regarding Internal Assessment. It gives 25 percent weightage in overall assessment of the students. The University in all UG and PG programmes has introduced Choice Based Credit and Semester System (CBCS). The internal evaluation system of the college is revised from time to time which is in tune with the reforms made by the university. During orientation, the students are given a clear idea about the syllabus and evaluation procedures. The breakup of Internal Assessment as prescribed by the University is as follows: 10 percent through Class Tests and Tutorials 10 percent through Assignments, Projects and Presentations 5 percent through Attendance. The college has adopted an online system where each student can view her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. Retest examinations are conducted for students who have not been able to take the exam due to unforeseen reasons. Reforms in conducting Class Tests and Tutorials: The College encourages the Teachers to adopt innovative methods such as Open Book Tests, MCQs and Analytical Tests etc. on continuous basis before semester-end examination held by the University. Teachers also bridge the knowledge gap of the students through innovative pedagogical practices employed in tutorials. According to individual needs of the students, sometimes personalized and individualized evaluation methods are evolved, especially for foreign students and students with disability. Remedial classes are also offered in various subjects to provide additional help. Students are given the opportunity to improve upon their performance through re-tests and one to one discussion in tutorials. Reforms in conducting Assignments, Projects etc. Teachers are given free hand to design their own evaluation methods in this category, whereby students are encouraged to participate in interactive sessions, group discussions, power point presentations, projects and assignments. Students are also encouraged to apply the theoretical concepts taught in class to real life situations/problems through these projects, assignments etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute is a constituent of DAVV Indore which issues Academic Calendar at the beginning of the Academic Year which provides Teaching Schedule, Examination Schedule, Semester Break and Vacations which is strictly followed by the College to ensure its smooth functioning. The College also prepares its own Academic Calendar of events and activities well in advance before the commencement of the Academic Session and it is communicated to all the students at the time of admission. Both University and the College Academic Calendars are placed on the College Website for ready reference. During the induction of new students, they are informed about the academic calendar of the college and the CIE. The Principal conducts meeting with the HoDs and Staff regarding smooth implementation of the academic calendar. For the purpose of conducting Continuous Internal Evaluation, teachers prepare their Lesson Plans/Teaching Schedule in adherence to the Academic Calendars. The timings for the Class Tests and Home Assignments are planned by the teachers in accordance with their teaching and tutorial schedule keeping the Academic Calendar and planned Extra Curricular activities of the college in mind. Generally, the students are informed well in advance about the deadline for assignment submissions, dates for class tests presentations and their final internal assessment marks.

Students are encouraged to seek guidance from teachers to how to utilize the time given to them for preparation for a test or an assignment. They are free to approach the teachers in case of any doubts or queries.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://arihantcollege.net/arihant_college_agar/po-co/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BBA	BBA PLAIN	39	19	48.72
Nill	BBA	BBA HA	31	22	70.97
Nill	BCA	BCA	5	2	40.00
Nill	BA	BA	216	216	100.00
Nill	BCom	BCOM	191	191	100.00
Nill	BCom	BCOM HONS	52	47	90.38
Nill	MCom	MCOM	13	9	69.23
Nill	BEd	B.ED	98	98	100.00
Nill	MEd	M.ED	7	2	28.57

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/document/d/1Xv6slCStzTcCIskmOLSU7ozrIQM6v20h/edit?usp=sharing&ouid=11631965816894090 2832&rtpof=true&sd=true

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	25	Mehta Trading	15000	15000
Industry sponsored Projects	28	Cell Marketing	15000	15000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Seminar: IPR disputes and Development	Commerce and Management	18/11/2019
Workshop on Patent, Traditional Knowledge and Biodiversity	Education	17/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Education Excellence Award	Arihant College, Indore	State Government (Education Minister Shre Jitu Patwari ji)	Nill	Education Excellence Award
Education Excellence Award	Arihant College, Indore	Dabang Dunia	Nill	Education Excellence Award
Honour Pride for Excellence in Education	Arihant College, Indore	Swaraj Express	12/12/2019	Honour Pride for Excellence in Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Arihant Incubation Centre	Arihant College, Indore	Arihant College, Indore	Insta Care	Hospital Adminstration and IT Services	22/02/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	1
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce and Management	9	2.1
International	Education	4	6.3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	1
Education	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Arihant at Crossroads, International Case conference	Dr. Kavita Kasliwal Kothari	Journal of Management and Public Policy MDRF, New Delhi. ISSN 0976-013x	2019	0	Arihnat college, Indore	0
To the Study the Impact of Online Learning during colleges closures due to Corona Virus COVID-19 Pandemic in Indore.	Dr. Kavita Kasliwal Kothari	Alochna Chakra Journal, Volume IX, Issue VI, June 2020, ISSN : 2231-3990 (Impact Factor - 6.3)	2019	0	Arihnat college, Indore	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nill	nill	nill	Nill	0	0	nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	43	49	94	154
Presented papers	0	1	0	0
Resource persons	0	0	0	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Joy of Giving by NSS	Arihant College, Indore	1	36
NSS activity Visit to Jimmy Mc Gilligan for Sustainable Development An Awareness Program on Rural Development and Women Empowerment by Padma Shri Janak Palta Mc Gilligan	Arihant College, Indore	2	65
Matdata jagrut shivir Arihant NSS unit	Arihant College, Indore	4	100
Awareness Program on Pollution and its Harmful Effect on the occasion of National Pollution Control Day (Bhopal Gass tregedy)	Arihant College, Indore	2	72

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
National Social Scheme (NSS)	Arihant College, Indore	Joy of Giving	1	36
National Social Scheme (NSS)	Arihant College, Indore	NSS activity Visit to Jimmy Mc Gilligan for Sustainable Development An	2	65

		Awareness Program on Rural Development and Women Empowerment by Padma Shri Janak Palta Mc Gilligan		
Environment Awareness	Arihant College, Indore	Awareness Program on Pollution and its Harmful Effect on the occasion of National Pollution Control Day (Bhopal Gass tregedy)	2	72
Nutritional and Environment Awareness	Arihant College, Indore	Seminar on Nutritional Awareness and Environmental Benefit of Sustainable Food Production	5	144
Gender Empowerment	Arihant College, Indore	Self defence workshop	2	82
Women Issue	Arihant College, Indore	Movies related to womens issue Bombay talkies	1	29
Health Awareness	Arihant College, Indore	Workshop on Womens Health Awareness	3	40
National Social Scheme (NSS)	Arihant College, Indore	Matdata jagrut shivir Arihant NSS unit	4	100
Helath Awareness	Arihant College, Indore	Webinar on Harmful effect of Tobacco by Dr. Anjali Vyas and prof. Anurag Solanki on the occasion of Anti Tobacco Day	3	111
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

Aspire Institute , Indore (Project and Research Work)	Faculties and Students	Arihant College, Indore	30
Soil Communication (Internship)	Students	Students	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work and Sharing of Research Facilities	Research and Project Work	Aspire Institute, Indore	16/11/2019	16/12/2019	Faculties and Students
Internship	Internship	Soil Commu nication	18/04/2020	18/05/2020	Students
Students Internship	Practice Teaching	Guru Nanak School , Indore	04/09/2019	04/10/2019	B.Ed. Students
Students Internship	Practice Teaching	Lokmanya Vidya Niketan School , Indore	04/09/2019	04/10/2019	B.Ed. Students
Students Internship	Practice Teaching	Sunshine Higher Secondary School, Indore	04/09/2019	04/10/2019	B.Ed. Students
Students Internship	Practice Teaching	Kalyan Matushree Higher Secondary School	04/09/2019	04/10/2019	B.Ed. Students

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Aspire Institute , Indore	14/09/2019	Research and Project Wrok	50
Soil Communication	16/01/2020	Student Internship	30

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16250000	16073853

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rayn Infolabs	Fully	3.0.0.103	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7502	1902054	294	106045	7796	2008099
Reference Books	517	71355	130	20200	647	91555
e-Books	1	34500	0	13570	1	48070
Journals	44	93790	28	47220	72	141010
e-Journals	1	51600	1	35400	2	87000
CD & Video	24	7200	7	2100	31	9300
Library Automation	1	16500	0	5500	1	22000
Weeding (hard & soft)	64	6850	15	2220	79	9070

| 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc |

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	600	5	600	1	1	20	20	40	0
Added	150	0	150	0	0	0	0	0	0
Total	750	5	750	1	1	20	20	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6500000	6429541	9750000	9644312

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All infrastructure facilities are routinely updated and maintained by the Institute. The Principal, IQAC, and Purchase Committee members frequently buy furniture and other items as needed. Internally trained experts carry out the maintenance work under the supervision of the Maintenance Committee. In addition, skilled outside contractors are employed to provide maintenance. IT computers frequently undergo hardware, supporting hardware, and software upgrades. Classrooms: The College features a separate teaching wing with functional, well-maintained classrooms and tutorial spaces that are ICT-enabled. The college premises are kept spotless by a group of hardworking employees. The floor in-charges, who are responsible for each floor of the College building, provide maintenance updates to the maintenance committee. Every year, filters for classroom projectors, computers, laptop displays, smart boards, and lenses are all maintained. Laboratories: The subject matter experts

at the concerned colleges maintain the geography lab, the art and craft lab, the language lab, the ICT and ET lab, the psychology lab, and the science lab. In the labs, internal accuracy checks are carried out on a regular basis, and assistance from outside sources is requested as necessary. A full-time non-teaching employee is responsible for maintaining the print, audiovisual, and teaching-learning resources in the B.A., B.Ed., and M.Ed. labs. He supervises the return of materials, looks to their maintenance, and helps teachers use them. Library: Four employees, including the librarian, are in responsible of making sure the library runs smoothly. The Library Committee meets twice a year to discuss improvements and guidelines for the librarys growth. Infrastructure: To regularly offer support services for computer hardware and software, the College employed an IT Consultant. Every computer in the college is outfitted with a UPS system, Server Windows is watched over, the antivirus programme is updated daily, and a full system updates of Microsoft Office is performed every three months. Sports: A Sports Committee is set up to maintain the sporting facilities, guarantee the smooth running of the competitions, and safeguard the sporting equipment. The college pool, play areas, and outdoor theatre are all routinely cleaned. An instructor and a swimming attendant are on duty at the pool to make sure the water and filter system are operating properly. Canteen: The canteen now includes a brand-new fruit and juice corner. The canteen has a cosy seating area surrounded by plants where staff and students may unwind. Healthy food is served to meet the nutritional needs of both the personnel and the students. College Lawns Four skilled gardeners are employed by the college to maintain the grass and plants on campus. As part of an outreach programme, Arihant College produces about 700 kg of compost each year through pits that are set up there.

http://arihantcollege.net

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	51	334000
Financial Support from Other Sources			
a) National	STUDENT SCHOLARSHIP	938	8357411
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
COMPUTER LITERACY WORKSHOP	03/12/2019	52	COLLEGE LEVEL
SEMINAR ON TEACHER AS A MODULAR AND LIFE BUILDER OF FUTURE GENERATION OF THE COUNTRY	20/12/2019	197	EDUCATION DEPARTMENT OF THE COLLEGE

| TALLY WORKSHOP | 18/05/2020 | 53 | TALLY ERP 9 |
| MEDITATION SESSION | 04/05/2020 | 92 | HEARTFULNESS |

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Short term course on competitive exams preparation by career lift	48	0	1	0
2020	A talk on career option ident itication by Er. Ankit pal singh	43	24	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	48

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
11	202	83	12	208	41

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	62	Bed	EDUCATION	EDUCATION	M.ed
2020	41	BBA	MANAGEMENT	MANAGEMENT	MBA
2020	134	BCOM	COMMERCE	COMMERCE INSTITUTE	MCOM

2020	130	B.A	ARTS	ARTS AND COMMERCE	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INDEPENDENCE DAY CELEBRATION	COLLEGE	57
JANMASHTAMI CELEBRATION MATKI FOD COMPETITION	COLLEGE	74
TEACHERS DAY CELEBRATION	COLLEGE	53
GARBA COMPETITION	COLLEGE	200

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	THIRD POSITION IN SINGING COMPETITION (SOLO)	National	Nill	1	1719613	URMILA GHOSH
2019	SECOND POSITION IN DISTRICT LEVEL SWIMMING COMPETITION	National	1	Nill	1714560	ABHINAV GUPTA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of Arihant College was first formed in 2017 with the active participation of all students. The Student Council consist of a President (student of third year), Vice President(student of second year) Departmental President , Treasurers , and Class Representatives. The Student Council is officially recognized and felicitated during Alumni Meets, and Annual Fest of the College. All the students of Students Council take an oath to serve in the interest of the institution with honesty and full devotion. The responsibilities of the Student Council involves promotion of the interests of students among the Institute administration, staff and parents. And To inform

students about any subject that concerns them. It identifies and help solve problems encountered by students in the Institute and consult students on any issue of importance. The Council organizes educational and recreational activities for students along with the teachers and participate in developing the Institute's educational projects and promote it to students. The Student Council members also help in organizing Freshers Welcome Party, Farewell Party, Teachers Day Celebration, Alumni Meet and College Annual Fest- "Beats Of Life". Beats Of Life is held at Arihant College in the month of December every year. Various Inter college competition are organized during this Annual fest like ,Inter College Singing Competition Swaranjali and Dancing Competition Nrityanjali accompanied by other Competitions like Rangoli, Mehendi, Flower Decoration, Poster Making, Fireless Cooking and Painting is held along with the Intra College Sports events. On the last day of the fest we organize Annual Function in which In the past year college and University Toppers of various batches of all the courses are also felicitated along with the Alumni Achievers. On the last day of the event Alumni Meet is held at the campus. The Alumni Meet provided the most suitable opportunity to all the alumni to re-live their good old days and memories spent in the college. The entire event is a grand success with the support of Arihant College Students Council and the Team.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The ARIHANT Alumni association – a former Students Association was established to encourage, foster and promote close relation among the alumni themselves. The Association is focused to keep a roster of all alumni of college and their pertinent data. The mission of Arihant alumni association is to guide and assist alumni who have recently completed their courses of study at the Arihant college to keep them engaged in productive pursuits useful to the society. The objective of this association is to enhance institutes visibility and ensure sustainable growth in association with industry leaders , professional bodies. Helping the students to get a true and wholesome personal and professional growth . overall development of individuals personality in the entire three domains -coginitive , affective and psychomotor. Conscious efforts and enriching the society with our knowledgeable and competent students. Arihant Education family is proud that our students are experienced in almost every field . our alumni serves various valuable roles, such as helping to build and grow an institutions brand through word of mouth . The alumni also provides mentoring, internships, and career opportunities to students. The alumni is very participative and act as a resource that can provide meaningful and mutually beneficial relationships over time as our institute views students as lifelong commitments that do not end at graduation.

5.4.2 – No. of enrolled Alumni:

137

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 MEETINGS: 21-10-2019, 3-01-2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration responsibilities have been well distributed among the faculty members and non-teaching staff. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. There are different committees which undertake various college activities. Some of the important committees of the Staff Council are: the Admission Committee, the Examination Committee, the research Committee, the anti ragging Committee, the Discipline Committee, the grievance Committee, the Cultural activity Committee, the Infrastructure maintenance Committee, the women empowerment Committee, the Placement Cell, , and the IT Infrastructure Committee. Apart from these committees, various other committees are also formed by the Principal of the College for carrying out any specific tasks. Also, the staff association is consulted for making important decisions pertaining to the college. Participative Management is one of the core feature of the Institute. In Participative Management, management representatives, Principal, Faculty members and students play an important role. Ideas and constructive suggestions of all members are accepted on the operational activities of the Institute .Various responsibilities are duly distributed among its various stakeholders wherever applicable. All the college activities and events are conducted and managed by different teams with representatives from the faculty members, nonteaching staff members as well as the student community.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The College faculty puts their best and continuous efforts to make teaching learning process meaningful and enjoyable experience. The curriculum is executed through various teaching pedagogies such as Field Based Learning, Group Discussion, Working together as a Team in Society activities and events, Project Method, Case Study Approach, Subject Related Handouts, Brainstorming sessions, Role plays, Interactive Method, Remedial and Extra Classes for slow learners, Using and encouraging the use of E-Learning Software. The College Faculty participates and attends regular professional development and quality improvement programs by means of Faculty Development Programs (FDPs), Conferences, Seminars, Symposiums, Skill Development and Training Workshops, organized to orient teachers into new research and pedagogy.
Examination and Evaluation	Being a Affiliated College of the

		DAVV. College follows the Academic Calendar of the DAVV and followed schedule for Examination, Semester break and Vacations accordingly for smooth functioning of Examination and Evaluation process. examination and evaluation are held as per the rules and regulations of the University and the College strictly adheres to them. The College ensures academic standards and transparency by informing the stakeholders about the norms and information received from the University through different means: College Prospectus, Orientation Program, Student Faculty Committee Meetings, WhatsApp groups and Notice Boards.
	Research and Development	Faculty members are encouraged to participate in the Orientation Program/ Refresher Course/ Seminars/ Workshop. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge. The institution grants seed money for faculties for attending these kind of programmes . Institution provide financial incentives to the teachers for publishing research papers in UGC care journals . The College has advanced computer labs with well equipped research software like SPSS. IQAC always promote research work and organised several workshops and Seminars for students , faculty and non teaching staff. Research Committee of the institution monitors and coordinates all research related activities of the institution. Institution also felicitate faculties for their performance related to their research work and publication.
	Library, ICT and Physical Infrastructure / Instrumentation	There is a dedicated team of nonteaching staff members for monitoring all the physical infrastructure and ICT facilities in the institution, timely repair and up gradation is executed under their supervision. The IQAC of the college has encouraged the departments to procure books with new titles to the library collection. Library is equipped with the CCTV cameras. The library has an institutional membership with DELNET and UGC N-List Program. The College has an extensive IT infrastructure
	Human Resource Management	The well organised and fully

	functioned IQAC of the institution organizes various activities like seminars and workshops under Human Resource Management. To ensure efficient working of the system, the administration undertakes random checking. The College has a Grievance Cell and a system to redress the complaints of the teaching and nonteaching staff and the students.
Industry Interaction / Collaboration	Interaction and collaboration with industry is organized by the College to facilitate skill and knowledge application and enhance the availability of internship and employment opportunities for the students. Experts from industry, educational and research institutions are invited for interactive collaboration. The Placement Cell of the institution is collaborating with the Industry for grooming personality and placement purposes. The Placement Cell organized a Job Fair, in collaboration with related department.
Admission of Students	The entire process of admission of all courses are follow all the rules of higher education and affiliating university that is DAVV Indore. In our college an efficient student-friendly environment ensured that the admissions for the year 2019-20 were carried out smoothly

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution has very sincerely prepared its strategic plan and perspective plan to streamline various curricular and co-curricular activities through Computerised process using IT Tools. The college has an online feedback system which it utilizes to take feedback from students and teachers regarding the teaching learning process and college infrastructure.
Administration	There is an e-management system developed by the IT team of the college that comprises of information pertaining to each student . Staff attendance through biometric device. Uploaded AISHE Data on MHRD Portal and time to time Online RTI Return Filing.
Finance and Accounts	The finance department efficiently deploys Tally for keeping accounts

	record. Institution
Student Admission and Support	Higher education and M.P.online Student Admission Portal is used to manage the admissions in the institution. Number of students applying to each course, withdrawals, fee submission, all is managed through these Portal. The admission process is highly structured. It also use the University admission portal.
Examination	Filling up of forms for university examinations and registrations are done through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms.Shraddha Sharma	Capacity Building Workshop on"Statistical Application Interpretation using Module in Hindi"by ICSSR At school of education DAVV	Nill	1000
2019	Dr. Archana Awasthi	National Seminar on "Revised NAAC Accreditation Framework : A Road Map towards Quality Enrichment"	Nill	500
2020	Ms.Anita Sen	One Day National Workshop on "Research Paper Writing", the titled "Ethics and Values of Research in Current Scenario"by Choithram College of Professional Studies, Indore In Association with Research	Nill	500

		Foundation Of India				
2020	Dr.Ritesh Shah	Workshop on " New Framework of NAAC Assessment and Accreditation For Colleges" by Devi Ahilya Vishwavidyalaya , Indore Sponsored by NAAC	Nill			500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	2 Day Computer Literacy Workshop	2 Day Computer Literacy Workshop	02/12/2019	03/12/2019	6	4
2020	Online Tally work shop Tally ERP 9 by Devshreem solution pvt. ltd. Indore	Online Tally work shop Tally ERP 9 by Devshreem solution pvt. ltd. Indore	18/05/2020	18/05/2020	3	15
2020	Virtual Internatio nal Conference on "Projec tion of Global Trends Post The Pandemic Control"	Nill	06/06/2020	06/06/2020	26	Nill
2020	Online Faculty De velopment Programme on "E Learning for Effective Teaching"i	Nill	29/04/2020	02/05/2020	26	Nill

	n collaboration with Indian Teachers Community					
2020	MDP by MSME on Leadership, Motivation Team Building	Nill	09/03/2020	09/03/2020	5	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NAAC-Sponsored One Day Awareness Workshop on " New Framework of NAAC Assessment and Accreditation For Colleges" by Devi Ahilya Vishwavidyalaya , Indore Sponsored by NAAC	6	26/08/2019	26/08/2019	01
15 Days Capacity Building Workshop on"Statistical Application Interpretation using Module in Hindi"by ICSSR At school of education DAVV	4	28/09/2019	12/10/2019	15
National Seminar on "Revised NAAC Accreditation Framework : A Road Map towards Quality Enrichment"	7	19/02/2020	20/02/2020	02
Online Faculty Development	26	29/04/2020	02/05/2020	04

Programme on "E Learning for Effective Teaching"by Indian Teachers Community				
Webinar on "ICT Based teaching during pandemic "by G.C. Paul College of Education , Assam	31	16/03/2020	16/03/2020	01
One Day National Workshop on "Research Paper Writing", the titled "Ethics and Values of Research in Current Scenario"by Choithram College of Professional Studies, Indore In Association with Research Foundation Of India	18	18/01/2020	18/01/2020	01
Virtual International Conference on "Projection of Global Trends Post The Pandemic Control"	26	06/06/2020	06/06/2020	01
National Webinar on " Data Analysis By SPSS: A Journey from Objective to Result"by Rabindranath Tagore University, Bhopal	10	29/05/2020	29/05/2020	01
National WebinarSeries (12 Sessions) on " Qualitative	7	01/06/2020	06/06/2020	06

Research				
" Online course offered by comprising topics communication skill , presentation skill ,soft skill,career guidance framework etc	12	04/05/2020	04/05/2020	01

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• ESI, Seed Money for Research, thirteen days of casual leave provided to staff. • After one year of service Duty institution provide leave of maximum 30 days to the teaching staff • Training Courses are provided for the teachers to help them hone their e -skills and the non teaching staff is sent to attend computer training courses organised by the University. Staff Cafeteria • Grievance Redressal cell. • Internal Complaints Committee • Parking facilities for both teaching and non-teaching staff. • Clean drinking water facilities. • Bank facilities for all.	• 13 days of casual leave. • Leave given to the non-teaching staff for participation in Conferences. • Grievance Redressal cell. • Internal Complaints Committee • Parking facilities for both teaching and non-teaching staff. • Clean drinking water facilities. • Bank facilities for all. • The college is fully Wi-Fi enabled	• Grievance Redressal cell. • Internal Complaints Committee • Clean drinking water facilities. • The college is fully Wi-Fi enabled. • Two full-fledged Computer labs and a Psychology lab for research work for students . • On-Line classes and learning material provided to students .

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits on a regular basis. Income/Expenditure is closely monitored by the Bursar, the Principal and the by Accountant Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The external audit takes place annually after the completion of every financial year The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified.

Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked. The Utilisation Grant Certificates are also audited by the external auditor. The audit objections/compliance, if any, is handled by Accounts Department

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nill	Nill

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6.4.3 – Total corpus fund generated

20529

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Governing body appointed by DAVV	Yes	IQAC, Staff Council and Management
Administrative	Yes	Representative of M.P. higher education and representative of minority committee	Yes	Principal, Administrative Officer and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* Parent Teacher Meet • Felicitation of Topper Students. • Feedback from students and their parents.

6.5.3 – Development programmes for support staff (at least three)

* Self Enhancement Workshop on topics self-image self esteem, personality development, positive mind-set, interpersonal interpersonal skills, public dealing and official letter writing was conducted. • Health check-up facility. • Preferential admission to ward of employee with 50 fee concession to wards of non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* Enhancement of Teaching Learning Aids • Enhancement in Research Facility •Creating Online teaching learning environment • Signed MOU • Developing sustainable practices for Green Campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Talk on Campus Interview Skills in association with CH-Edge Makers	09/10/2019	09/10/2019	09/10/2019	41
Nill	Cultural Fest BEATS OF LIFE	17/10/2019	17/10/2019	21/10/2019	256
Nill	Joy of Giving Activity by NSS	01/11/2019	01/11/2019	01/11/2019	37
Nill	Talk on How to Crack Civil Services Exam by Mr. Sidharth Joshi Kautaliya Accademy Indore	15/11/2019	15/11/2019	15/11/2019	62
Nill	NSS activity Visit to Jimmy Mc Gilligan for Sustainable Development An Awareness Program on Rural Development and Women Empowerment by Padma Shri Janak Palta Mc Gilligan	30/11/2019	30/11/2019	30/11/2019	67
Nill	Awareness Program on Pollution and its Harmful Effect on the occasion of National Pollution Control Day (Bhopal Gass	02/12/2019	02/12/2019	02/12/2019	74

	tregedy				
Nill	2 Day Computer Literacy Workshop	02/12/2019	02/12/2019	03/12/2019	68
Nill	Celebration of Universal Health Coverage Day health checkup camp for student, staff faculties	12/12/2019	12/12/2019	12/12/2019	197
Nill	Seminar on Teacher as a Modular and Lifebuilder of Future Generation of the Country organised by Education department Industrial visit to Deversitech Automobile industry Pithampur, M.P	24/12/2019	24/12/2019	24/12/2019	53
Nill	Seminar on Nutritional Awareness and Environmental Benefit of Sustainable Food Production	10/02/2020	10/02/2020	10/02/2020	149

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Program On Experience	30/08/2019	30/08/2019	59	51

Sharing and Gender Sensitization By the College				
Movie Screening Related to Women's Issues"Bombay Talkies"	03/02/2020	03/02/2020	25	5
Self Defence Workshop for Women	25/02/2020	25/02/2020	84	0
Workshop On Women's Health Awareness	04/03/2020	04/03/2020	43	0
Women's Day Celebration and Holi Celebration	07/03/2020	07/03/2020	42	23

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college with its dense green cover in the forefront of maintaining green and sustainable campus. It is committed to the optimization of its available material and human resources and inculcation of its life style that promotes conservation of energy and other natural resources. An important step towards waste management was taken by the college in 2019-20. E-waste management initiative taken by the college. For waste segregation a dedicated repositories were installed for waste collection. The college also grows vegetables and fruits. The college campus is an animal friendly campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	5
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadva ntages	engage with and contribute to local community					and staff
2019	1	1	01/11/2 019	1	Joy of Giving Activity by NSS	Bring the Smile to Someone	37
2019	1	1	30/11/2 019	1	NSS activity Visit to Jimmy Mc Gilligan for Susta inable De velopment An Awareness Program on Rural Developme nt and Women Emp owerment by Padma Shri Janak Palta Mc Gilligan	Women E mpowermen t ,Rural Developme nt	67
2020	1	1	10/02/2 020	1	Seminar on Nutrit ional Awareness and Envir onmental Benefit of Sustai nable Food Prod uction	Benefites of Healthy Diet and Sustainab le Food P roduction	149
2020	1	1	27/03/2 020	1	Matdata jagrut shivir Arihant NSS unit	Voting Awareness	104
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Core Values of the College	01/07/2019	Mutual trust, team work, promotion of social capital, easy sharing of knowledge, skills and resources to create a

		vibrant society. • We appreciate, respect and promote the perspectives, rights and dignity of each individual.
Code of Conduct for Teaching Staff	01/07/2019	The code of conduct for teaching staff under the heading of code of conduct for teaching staff. It is adhered to by the students is conveyed to the teachers by the principal to enhance teachers performance. Any issues in the department or at the interpersonal levels are resolved professionally in the meetings with the principal. Also regular departmental and staff meetings are held by the principal to inform and instruct the work proceedings.
Code of Conduct for Non-Teaching/Administrative Staff	01/07/2019	The code of conduct is effectively followed by the staff and supervised by the principal.
Code of Conduct for Students	01/07/2019	The code of conduct for students has been drafted and uploaded on the college website under the heading of the code of conduct for students. The principal of the college informs the code of conduct highlighting discipline in the orientation program for the first year students. The college also has a discipline committee consisting of senior faculty and his/her team of teachers who supervises and looks after the overall conduct of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2020	15/08/2020	57
Janamashtami Celebration (matki	23/08/2019	23/08/2019	74

phodh competition)			
Awareness Program on Pollution and its Harmful Effect on the occasion of National Pollution Control Day (Bhopal Gass tregedy)	02/12/2020	02/12/2020	74
Webinar on Harmful effect of Tobacco by Dr. Anjali Vyas and prof. Anurag Solanki on the occasion of Anti Tobacco Day	30/05/2020	30/05/2020	114
International Day of Yoga Celebration, online yoga session by Dr. Archana Awasthi	21/06/2020	21/06/2020	126

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green garden – For farming and growing vegetables.
2. Reduce unnecessary paper use- Some things have to be submitted on paper. Get rid of paper agendas as there are plenty of useful applications. That is even better norms of keeping reminders up. In our institute faculty, non-teaching staff and students work on it. One-sided blank pages used by teaching and non-teaching staff.
3. Unplug Services – Even when not used plugged in devices either use standby power or unplugged them when you do not need them. Our organization used energy efficient LED bulbs.
4. Composting Projects- One of the huge problems of any campus is food waste, to eliminating food waste college planning to start a composting project on their premises. There should be a couple of bans for that. And food composer can be used in a local garden for example.
5. College tried for minimalism-For this college 2-3 faculties took initiative. This faculty members encourage others staff members, students to choose durable items.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 1. TITLE: YOGA AND MEDITATION 2. Objectives: The basic objectives to include them as best practices are: • To reduce stress and anxiety among students • To have better focus improved memory • To improve flexibility, balance and posture • To improve self confidence • To promote mindfulness • To encourage self love, care and control • To reduce the destructive addictions like drugs alcohol 3. The Context: Many college students are living dual, virtual real life. Mobile phone addiction as well as excess smartphone use, has increased sleep disturbance, depression, anxiety overall stress. Potential expectations, homesickness, financial burden, eating disorders are also factors causing anxiety among the college students. So the

present day life style among the student's calls for the need for Yoga Meditation and these should be placed indeed on the upper pedestal in order to achieve the overall development of a student. 4. The Practice: College students today experience high levels of stress in many areas of life. To help the students in getting out of this situation, the college conducted seminar, workshop, and classes. Through this, students are taught not only the importance of yoga and meditation but they are also being guided about the various methods of performing yoga and meditation. For this, in the beginning of every semester, students of the college are divided into groups. Each group contains approximately 50 to 60 students. Every Saturday, a schedule is prepared for the next week in which it is decided that in the coming week which classes will be taken to Yoga. In this weekly schedule, duties have been assigned to teachers who have to take the students to the Yoga. The information is communicated to students and teachers concerned through an official notice. In this different physical mental exercises are taught to students. The things that are taught to students here basically consist of four parts. In the first part, all the present teachers and students chant Gayatri Mantra and 'OM' three times each. In the second part, students under the guidance of teachers do some physical exercises and stretching. Then students are being guided to perform three rounds of Surya Namaskar. Then students are taught about same Pranayama. After doing Pranayama for five to seven minutes, the students are guided for doing meditation and then in the last they are being motivated by the teachers that they should include all these things in their daily routine to get maximum health benefits of Yoga Meditation. Another important thing that students are guided to perform is 'Surya Namaskar' or 'Sun Salutation'. Science has proved and recognized the healing power of the sun and the health benefits of Sun Salutation. After doing three rounds of 'Surya Namaskar' students are also advised to do guide meditation. Meditation is a very powerful stress-reduction technique. Evidence of Success: As the practice is divided into four parts, so students enjoy all these four activities. After doing Yoga and Meditation, they themselves provide feedback verbally. to us that before entering the Yoga and Meditation in auditorium , they were a little bit in stress or had pain in shoulders, back, neck etc but after performing stretching exercises or asana and meditation, they feel more comfortable and calm. 5. Evidence of Success: Yoga and Meditation has always been a proven tool for mental relaxation and stress free professional and personal growth. Keeping in mind about the outcomes of Yoga, Arihant College organized following activities for the benefit of Students, Faculty and Staff on regular basis in the period of COVID pandemic. • Medication session start-up programme by Mr. Vinod Sathe, Col. Dr. D.S. Surange and Dr. Preeti Sharma organized by Heart fullness organization from 4th May 2020 to 9th May 2020 on Virtual Platform which benefitted 92 participants • Celebration of International Yoga Day by special yoga session conducted by Dr. Archana Awasthi on 21st June 2020 on Google Meet which benefitted 126 participants. 6. Problems Encountered and Resources Required: Only few lecture or practice with Yoga and Meditation in whole semester for one class is not sufficient. If we want more positive results, we must have to make it a regular practice. There is another problem of we use auditorium for this purpose if any other activity come in the schedule at that time we skip the practice unwillingly, we have no other option. We have also a garden but in rainy season auditorium is compulsory to continue this practice. So, we also need a separate hall for this purpose. Best Practices 2: 1. TITLE: National Multi-disciplinary Research Journal –Gyaan Manthan 2. Objectives: Gyan Manthan is a biannual publication. Its objective is to encourage and publish applied research in all the functional areas of commerce, arts, education and management. It lays emphasis on issues that are relevant to academicians and practicing managers. 3. The Context: Education Without research and development becomes meaningless to the community. It is more when we are coming closer globally. Global educational sharing is the call of the day. We feel highly

motivated by the positive response from contributors and likeminded educational fraternity showing their deep interest in bringing this first issue of our bi-annual research journal. The Gyaan Manthan is published by Artemis College, is a quality research journal. The journal endeavors to provide forums for academicians and practitioners who are interested in the discussion of current and future issues and challenges impacting the globe as well as promoting and disseminating relevant, high quality research in the field of management. 4. The Practice: The current issue carries 6 Research Papers, 2 articles and 1 case study. It includes diverse topics such as Impact of Micro Finance on Women, study of NPAs and its impact on profitability, consumer's attitude towards eco-friendly products and credit rating agency's relevance on retail investor's perception. There is a study on the attitude towards teaching of teacher trainees in Indore in accordance to their gender. And lastly, a study on the attitude of salaried class employees towards various investment avenues. It is argued that spirituality is the essence of mankind and hence is important for leaders. In this article, these all concepts explain how practicing spirituality is increasingly important in modern era. 5. Evidence of Success: We are proud to publish and present you the Inaugural issue of Gyaan Manthan. Research is an important facet in the field of education and teaching. Research instills curiosity on a particular subject. It is only by doing research that information and knowledge achieves credibility and is of value. Research provides the logical progression and evolution of a professional teacher. Realizing the importance of doing progressive research, we at Artemis College encourage research as a habit amongst students/faculty and scholars. Artemis College has the mind set and attitude of providing only quality education and Quality Research on par with the best international practices. Continuous Quality up gradation is the main purpose of Gyaan Manthan. 6. Problems Encountered and Resources Required: However, the publishing process is still evolving and there are multiple barriers which impede the overall process. In the series of articles, we are highlighting major challenges faced and proposing solutions for them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://arihantcollege.net/aqar/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

E-NEWS LETTER CAMPUS FUNDA: ISSUE1 -JUNE EDITION 2020 Dear Reader, According to "Learning gives creativity, creativity leads to thinking, thinking provides knowledge, knowledge makes you great," Former President Late Dr. APJ Abdul Kalam This issue of our newsletter comes at an unexpected time during the period of the COVID pandemic. In this newsletter, you will read about some of these efforts in parallel to how such actions could push us closer to achieving the goals during COVID- 19. It gives us immense pleasure before you this column in our newsletter." NOW OR NEVER" these are not only words it is a way of life and attitude which will change your life forever….!! This column is not dedicated to making you ready for interviews or cracking jobs. This is the platform, through which we will collaboratively learn to develop and grow our overall personality, In the Issue: • Editorials • Some Offline And Virtual Cultural Activities • Workshops And Conferences • Placements The objective of this E-Newsletter is to connect students during the pandemic also to maintain a record of all the major activities and achievements of the college, and bring out the creative urges of the students.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

In view of this the following plan is proposed for the next academic session. 1. The college planning to sign MOU with Bajaj Finserve and ICICI Bank. 2. Consolidate National Networks and Collaborations. 3. Build Collaborations with bodies/ organization in govt. /private sector. 4. Upgrade the infrastructure and resources to further empower the college in this massive online shift. 5. To match the online platforms and suggested blended learning. 6. Procure implements / tools for sensitization under standard operating procedures. 7. Strengthen efforts towards metal health support in the changed circumstances. 8. Awareness about environment and engagement with questions of equality. 9. Enable PWD students and faculty by providing them enhanced assistive technology. 10. Develop entrepreneurship programs. 11. Introduce various online/offline certification courses. 12. Future strengthens and consolidates the working of career guidance and placement cell. 13. Make the college on attractive destination for recruiter and aim at big and also organize internship programs. 14. Organize job talks, Workshops with academic and research institutions.