



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
1. Name of the Institution	ARIHANT COLLEGE
Name of the head of the Institution	MR.JAYANT KASLIWAL
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07312468502
Mobile no.	9755205341
Registered Email	arihantcollege@gmail.com
Alternate Email	kavitakasliwal@gmail.com
Address	453,Khandwa Road Opp Radha Swami Satsang
City/Town	indore
State/UT	Madhya Pradesh
Pincode	452001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		DR. KAVITA KOTHARI			
Phone no/Alternate Phone no.		07312468502			
Mobile no.		9755205341			
Registered Email		arihantcollege@gmail.com			
Alternate Email		kavitakasliwal@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.arihantcollege.net">http://www.arihantcollege.net</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.arihantcollege.net">http://www.arihantcollege.net</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.49	2016	29-Mar-2016	29-Mar-2021
<b>6. Date of Establishment of IQAC</b>			14-Oct-2012		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Screening of short Film- Pertaining to gender sensitization by NSS	19-Sep-2018 1		24		

Expert Lectures On Gender Discrimination by Dr. Vivek Sharma ,IMS DAVV	27-Aug-2018 1	34
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Establishment of New Programme /Course New Initiative to enhance students placement To keep up front with new technology all staff members were encouraged to pursue NPTEL ( Mooc , Swayam) and other online courses emphasis on organizing many vocational skill development programmes Workshop for improve skillsets of staff members.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Rayan Software is used for maintaining records of Fees Collection of the students . The software generates fees receipt which is given to the students when the deposit the fees. This software is also used as a partially automated library record keeping software. It maintains records of all books, Journals, references etc. available in the Library.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Arihant College is a constituent college of DAVV University, and as such follows a pre-determined syllabus. The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. • There is a strict adherence to the time-table and course plan. The time table is formulated so as to finish the stipulated content needed towards each subject. • The Course Plan involves and encourages the teachers to include various methodologies like ICT, Blended learning, Role - play, Experiential learning, Peer-learning, debates and discussions to ensure effective preparation and delivery of each segment. Through a well-planned Course handout, time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. Through a well-planned Course handout, time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. • Through a well-planned Course handout, time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. • Guest lectures by eminent personalities in the relevant area, workshop, short term projects and industrial visits are also modes of imparting quality education. •internal assessment is a Important part of the instruction process. All assignments are

assessed in a fair and objective manner. • Remedial classes are extended to the students at regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. • At Arihant College, education is a dialogic process, and it is the robust feedback system that gives it this accountability. Feedback forms from students, faculty, alumni, employers, parents and non-teaching staff are taken by the college so that necessary stakeholders can submit their assessment and suggestions to the college in a confidential manner. The institution strives to incorporate these into all aspects of its functioning.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Mukhya Mantri Kaushal Vikas Yojana (MMKVY)	Nil	29/08/2018	90	Domestic Data Entry Operator	Computer operation with Data Entry

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	HINDI	23/04/2018
BA	ENGLISH	23/04/2018
BA	HISTORY	23/04/2018
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS	25/06/2016
BA	GEOGRAPHY	25/06/2016
BA	HINDI	23/04/2019
BA	ENGLISH	23/04/2019
BA	HISTORY	23/04/2019
BCom	COMPUTER APPLICATION	03/10/2010
BCom	TAXATION	12/07/2013
BCom	Advertising & Sales Management	19/07/2017
BCom	Office Management	19/07/2017
BEd	Education	06/12/2006
MEd	EDUCATION	03/01/2009

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	229	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
HOTEL MANAGEMENT	27/08/2018	37
COMPETITIVE EXAMS PREPARATION	06/09/2018	41
YOGA	20/09/2018	48
DIGITAL MARKETING	24/09/2018	34
CORPORATE COMMUNICATION AND PUBLIC RELATION	05/11/2018	41
CERTIFICATE PROGRAM IN ADVERTISING	25/02/2019	22
SWIMMING	04/05/2019	58
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in III sem	94
BBA	internship in Hospital Administration after V sem	40
BSW	Field Project in Every Year	42
BCom	Field Project in VI sem	359
MEd	Field Project in III sem	25
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The development of any organization only depends upon a well functioning feedback system involving all stakeholders. The college has been practicing a 360 degree feedback system through feedback form for all the stakeholders including Teachers, students, alumni and parents to help the individuals and organization as a whole to improve the performance and effectiveness of the Institution. Since the process of feedback is based online it reduces paper work and in one of the ways deploys green practices. The organization collects</p>

feedback on various aspects such as curriculum implementation, teachers, learning materials, infrastructure, library, use of technology, transparency in management, etc. and analyzes the feedback received and includes it in its planning. The college maintains an IQAC as a quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti Ragging and Grievances cell, Student Welfare Cell etc reinforce the curriculum by incorporating updated information and social issues. The college conducts Annual Alumni Meet, in which suggestions and feedback are received from Alumni students. Feedback from companies visiting campus for recruitment drives too is recorded. Student Feedback on Institutional Performance is evaluated based on the different parameters.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.Eductaion	100	94	94
BCA	BCA	60	20	20
BSW	BSW	60	42	42
BBA	BBA (Plain)	120	77	77
BBA	BBA (H.A)	40	40	40
BCom	B.Com ( Plain)	120	120	120
BCom	B.Com (Computer Application)	120	119	119
BCom	B.Com (Taxation)	60	54	54
BCom	B.Com (Advertising & Sales Mgmt )	60	37	37
BCom	B.Com (office Mgmt)	60	1	1

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1074	35	0	0	69

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
69	69	13	8	1	5
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of Arihant College ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions Mentors are assigned to monitor and guide students all through the two years. Mentors coordinate with the parents regarding the progress of the students. Guide also keep track of the mentees' performance during the Summer internship by continuous interaction with the industry guide designated to the student by the company. Guides communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HODs will Meet all mentors of his/her department at least once a month for the reviewing of proper implementation of the system. Suggest and advise Guides whenever necessary. Initiate administrative action on a student (when necessary). Give a detailed report of the mentoring system to the Head of the Institute time to time. Benefits of a Mentoring System: Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. Individual recognition and encouragement. Psychosocial support at the time of need. Routine advice on balancing of academic and professional responsibilities. Guide act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Guides) during the crucial stages of their academic, professional and intellectual development. Students get an insider's perspective on navigating your career in the right channel. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. The mentees get a direct access to powerful resources within your major or profession. The Guides lay the foundation for the students to reach greater heights in their professional lives Thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1109	69	1:16

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	69	2	2	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year



Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA PLAIN	VI SEM	11/04/2019	27/05/2019
BBA	BBA HA	VI SEM	11/07/2019	13/08/2019
BA	BA	VI SEM	21/03/2019	30/05/2019
BCom	B.COM	VI SEM	22/03/2019	22/05/2019
BCom	B.COM HONS	VI SEM	22/03/2019	13/05/2019
MCom	M.COM	IV SEM	12/06/2019	14/08/2019
BEd	B.ED	IV SEM	18/07/2019	20/10/2019
MEd	M.ED	IV SEM	24/05/2019	15/10/2019
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Arihant College, being a constituent college of the DAVV Indore, is bound by the University rules regarding Internal Assessment. It gives 25 percent weightage in overall assessment of the students. The University in all UG and PG programmes has introduced Choice Based Credit and Semester System (CBCS). The internal evaluation system of the college is revised from time to time which is in tune with the reforms made by the university. During orientation, the students are given a clear idea about the syllabus and evaluation procedures. The breakup of Internal Assessment as prescribed by the University is as follows: 10 percent through Class Tests and Tutorials 10 percent through Assignments, Projects and Presentations 5 percent through Attendance. The college has adopted an online system where each student can view her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. Retest examinations are conducted for students who have not been able to take the exam due to unforeseen reasons. Reforms in conducting Class Tests and Tutorials: The College encourages the Teachers to adopt innovative methods such as Open Book Tests, MCQs and Analytical Tests etc. on continuous basis before semester-end examination held by the University. Teachers also bridge the knowledge gap of the students through innovative pedagogical practices employed in tutorials. According to individual needs of the students, sometimes personalized and individualized evaluation methods are evolved, especially for foreign students and students with disability. Remedial classes are also offered in various subjects to provide additional help. Students are given the opportunity to improve upon their performance through re-tests and one to one discussion in tutorials. Reforms in conducting Assignments, Projects etc. Teachers are given free hand to design their own evaluation methods in this category, whereby students are encouraged to participate in interactive sessions, group discussions, power point presentations, projects and assignments. Students are also encouraged to apply the theoretical concepts taught in class to real life situations/problems through these projects, assignments etc.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute is a constituent of DAVV Indore which issues Academic Calendar at the beginning of the Academic Year which provides Teaching Schedule, Examination Schedule, Semester Break and Vacations which is strictly followed

by the College to ensure its smooth functioning. The College also prepares its own Academic Calendar of events and activities well in advance before the commencement of the Academic Session and it is communicated to all the students at the time of admission. Both University and the College Academic Calendars are placed on the College Website for ready reference. During the induction of new students, they are informed about the academic calendar of the college and the CIE. The Principal conducts meeting with the HoDs and Staff regarding smooth implementation of the academic calendar. For the purpose of conducting Continuous Internal Evaluation, teachers prepare their Lesson Plans/Teaching Schedule in adherence to the Academic Calendars. The timings for the Class Tests and Home Assignments are planned by the teachers in accordance with their teaching and tutorial schedule keeping the Academic Calendar and planned Extra Curricular activities of the college in mind. Generally, the students are informed well in advance about the deadline for assignment submissions, dates for class tests presentations and their final internal assessment marks. Students are encouraged to seek guidance from teachers to how to utilize the time given to them for preparation for a test or an assignment. They are free to approach the teachers in case of any doubts or queries.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://arihantcollege.net/arihant\\_college\\_agar/po-co/](http://arihantcollege.net/arihant_college_agar/po-co/)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BBA	BBA PLAIN	57	28	49.12
Nill	BBA	BBA HA	27	13	48.15
Nill	BA	BA	111	105	94.59
Nill	BCom	B.COM	113	65	57.52
Nill	BCom	B.COM HONS	25	22	88.00
Nill	MCom	M.COM	9	3	33.33
Nill	BEd	B.ED	90	90	100.00
Nill	MEd	M.ED	6	4	66.67

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/document/d/1ZBtgzSxCMgOCum0wbgi01aEV7hy6XRKC/edit?usp=sharing&oid=116319658168940902832&rtpof=true&sd=true>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Industry sponsored Projects	45	Kuber Steel Traders Pvt. Ltd.	35000	35000
Industry sponsored Projects	30	Gomath James and Jewellery Pvt. Ltd.	30000	30000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar: Contemporary Issues in IPR	Commerce and Management	20/08/2018
Seminar on Economics of IPR	Commerce and Management	11/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Education Excellence Award for Most Promising Career Makers in Health Sector in MP	Arihant College, Indore	State Government (Education Minister of Madhya Pradesh Shree Deepak Joshi ji)	Nil	Education Excellence Award for Most Promising Career Makers in Health Sector in MP
Educatinon Excellence Award 2018	Arihant College, Indore	Swaraj Express	Nil	Honour Pride Excellence in Education
Icon of Industry Award	Arihant College, Indore	Dabang News	Nil	Icon of Industry Award
Madhya Pradesh Ratna Alankaran	DR. Kunal Kasliwal	Madhya Pradesh Press Club	09/04/2018	Madhya Pradesh Ratna Alankaran
Award for Offering Best Industry Ready Course	Arihant College, Indore	Anaadi Tv , A complete News Channel	08/10/2018	Award for Offering Best Industry Ready Course
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Arihant Incubation Centre	Arihant College, Indore	Arihant College, Indore	Waves Technology	IT Services	16/01/2018
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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1	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	1	Nil
International	Commerce and Management	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Impact of Integrated Marketing Communication tools on Learning in B-Schools A Study	Mrs. Kavita Kasliwal	Prabandhan : Indian Journal of Management	2018	0	Arihant College, Indore	0
To Study of Impact of Integrated Marketing Communication (IMC) tools on growth effective promotion of B-School in Madhya Pradesh	Mrs. Kavita Kasliwal	LNCT Research Journal	2018	0	Arihant College, Indore	0

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nill	nill	nill	Nill	0	0	nill
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	42	73	42	78
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS ACTIVITY: VOTE INDORE VOTE MARATHON at Nehru Stadium, Indore	Arihant College, Indore	2	33
NSS Activity Joy of Giving	Arihant College, Indore	2	58
Seminar: AWARENESS of AIDS in Youth by MP Voluntary Health Association	Arihant College, Indore	2	50
Nukkad Natak at Regal Sq. Indore on Voting Awareness	Arihant College, Indore	2	18
Voluntary Blood Donation Camp by M.Y Hospital and HDFC bank Ltd .	Arihant College, Indore	5	92
SWASTH BHARAT YATRA : POSTER MAKING HEALTHY COOKING COMPETITION	Arihant College, Indore	5	145
Anti-Plastic Awareness Week	Arihant College, Indore	5	195
Health Awareness Program followed by Blood Donation Camp by Dr. Neelkamal Gupta Abbott Health Care	Arihant College, Indore	4	122

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	Arihant College, Indore	Voluntary Blood Donation Camp by M.Y Hospital and HDFC bank Ltd .	5	92
National Social Scheme (NSS)	Arihant College, Indore	Nukkad Natak at Regal Sq. Indore on Voting Awareness	2	18
National Social Scheme (NSS)	Arihant College, Indore	Screening of Short Film Pertaining to Gender Sensitisation by N.S.S	1	23
Gender Issue	Arihant College, Indore	Expert lecture on Gender Discrimination by Dr. Vivek Sharma, IMS, DAVV, Indore	2	32
National Social Scheme (NSS)	Arihant College, Indore	NSS ACTIVITY: VOTE INDORE VOTE MARATHON at Nehru Stadium, Indore	2	33
Gender Issue	Arihant College, Indore	Guest Lecture on Women Empowerment by Dr. Aaradhna Chouksey, SDPS Womens College, Indore	5	102
National Social Scheme (NSS)	Arihant College, Indore	NSS Activity Joy of Giving	2	58

Aids Awareness	Arihant College, Indore	Seminar: AWARENESS of AIDS in Youth by MP Voluntary Health Association	2	50
National Social Scheme (NSS)	Arihant College, Indore	SWASTH BHARAT YATRA : POSTER MAKING HEALTHY COOKING COMPETITION	5	145
Environment Awareness	Arihant College, Indore	Anti-Plastic Awareness Week	5	195
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Parijat College, Indore (Project and Research Work)	Faculties and Students	Arihant College, Indore	30
Mariott Hotel (Internship)	Students	Students	30
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work and Sharing of Research Facilities	Research and Project Work	Parijat College, Indore	20/11/2018	20/12/2018	Faculties and Students
Internship	Internship	Mariott Hotel	22/04/2019	22/05/2019	Students
Students Internship	Practice Teaching	Guru Nanak School , Indore	17/09/2018	17/10/2019	B.Ed. Students
Students Internship	Practice Teaching	Lokmanya Vidya Niketan School , Indore	17/09/2018	17/10/2018	B.Ed. Students
Students Internship	Practice Teaching	Sunshine Higher Secondary	17/09/2018	17/10/2018	B.Ed. Students

		School, Indore			
Students Internship	Practice Teaching	Kalyan Matushree Higher Secondary School	17/09/2018	17/10/2018	B.Ed. Students
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Parijat College, Indore	16/10/2018	Research and Project Wrok	30
Mariott Hotel	10/01/2019	Internship	30
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12500000	12505325

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Rayn	Partially	3.0.0.102	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total



Service Type						
Text Books	4152	926037	3351	976017	7503	1902054
Reference Books	255	30605	262	40750	517	71355
e-Books	1	23000	1	11500	2	34500
Journals	27	59530	17	34260	44	93790
e-Journals	1	34400	1	17200	2	51600
CD & Video	18	5400	6	1800	24	7200
Library Automation	1	11000	1	5500	2	16500
Weeding (hard & soft)	47	4600	17	2250	64	6850
Others(s pecify)	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Swati Samadhiya	Interview Conversation / Interview Tips	Youtube	31/03/2018
Ms. Swati Samadhiya	Exam Preparation	Youtube	24/03/2018

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### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	440	4	440	1	1	20	20	30	0
Added	160	1	160	0	0	0	0	0	0
Total	600	5	600	1	1	20	20	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5000000	5002130	7500000	7503195

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institute regularly updates and maintains all infrastructure facilities. Furniture and other items are regularly purchased by the Principal, IQAC, and Purchase Committee members as needed. Under the direction of the Maintenance Committee, trained internal experts perform the maintenance job. In addition, qualified third parties are hired to provide maintenance. The hardware, supporting hardware, and software of IT computers are all upgraded often.

**Classrooms:** The College has a dedicated teaching wing with ICT-enabled, practical, and well-maintained classrooms and tutorial areas. A team of diligent workers maintains the cleanliness of the college facilities. The maintenance committee receives maintenance updates from floor in-charges who oversee each floor of the College building. Lenses, displays, laptops, smart boards, and filters for classroom projectors are all maintained annually.

**Laboratories:** The colleges concerned subject faculty maintains the geography lab, art and craft lab, language lab, ICT and ET lab, psychology lab, and science labs. Regular internal accuracy checks are conducted in the labs, and when assistance from outside sources is required, it is done. The B.A., B.Ed., and M.Ed. labs print, audiovisual, and teaching-learning resources are maintained by a full-time non-teaching staff member. He oversees the issue and return of resources, ensures their upkeep, and assists teachers in using them.

**Library** Four staff, including the librarian, are in charge of ensuring the smooth operation of the library. The Library committee meets twice a year to consider upgrades and policies relating to the development of the library.

**Infrastructure:** The College has hired an IT Consultant to regularly provide support services for computer hardware and software. Every computer at the college has a UPS system, Server Windows is monitored, the antivirus software is updated every day, and a full system backup of Microsoft Office is carried out every three months.

**Sports:** A Sports Committee is established for the maintenance of the sports infrastructure, ensuring the efficient operation of the sporting events and the preservation of the sporting goods. The outdoor theatre, play areas, and college pool are all regularly cleaned. To ensure the water and filter system are functioning properly, a swimming instructor and a swimming attendant are on duty at the pool.

**Canteen:** A new fruit and juice nook has been established in the canteen. The canteen includes a comfortable lounging place amidst the greenery for the students and employees to relax and create themselves, and healthy cuisine is given to suit the nutritional needs of the staff and students.

**University Lawns** The college employs a crew of four competent gardeners to maintain the grass and plants on campus. Through pits that are placed there, Arihant College creates roughly 700 kg of compost each year as part of an outreach initiative.

<http://www.arihantcollege.net>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	26	177000
Financial Support from Other Sources			
a) National	Student Scholarship	963	8346555
b) International	Nil	0	0
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
STRESS MANAGEMENT MEDITATION SESSION	15/09/2018	48	SAHAJ YOG
EXPERT LECTURE ON GENDER DISCRIMINATION	27/09/2018	34	DR. VIVEK SHARMA -IMS DAVV
CASE STUDY ANALYSIS WORKSHOP	30/11/2018	60	DR. RICHA DARSHAN
GUEST LECTURE ON FINANCE	05/04/2019	46	MR. ANIRUDH SHARMA, SWASTIKA INVESTMART
MDP ON ACHIEVING CORPORATE EXCELLENCE	09/06/2019	67	LAVLEEN FOUNDATION
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### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	A WORKSHOP CONDUCTED ON INTRODUCTION OF CAREER OPTIONS IN GOVERNMENT SECTOR IN ASSOCIATION WITH KAUTILYA ACADEMY	50	0	1	0
2019	A WORKSHOP ON GUIDANCE ON GROUP	0	65	0	1

DISCUSSION  
FUNDAMENTALS  
AS IT IS ONE  
OF THE MAJOR  
ASPECT IN  
INTERVIEW BY  
MR. SANDEEP  
ATRE

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	78

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
12	258	83	11	274	81

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	50	B.ed	EDUCATION	EDUCATION	M.ed
2019	68	B.A	ARTS	ARTS AND COMMERCE	M.A
2019	137	BCOM	COMMERCE	COMMERCE INSTITUTE	MCOM
2019	45	BBA	MANAGEMENT	MANAGEMENT	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ARAMBH INDUCTION PROGRAMME	COLLEGE	203
SEMINAR ON SELF INTRODUCTION	COLLEGE	120

PECHCHAN FRESHERS PARTY	COLLEGE	65
JANMASHTMI CELEBRATION	COLLEGE	67
POSTER MAKING COMPETITION	COLLEGE	15
MAKAR SANKRANTI	COLLEGE	80
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	SECOND POSITION IN DISTRICT LEVEL SWIMMING C OMPETITION	National	1	Nil	1605612	ANKIT PATEL
2019	FIRST POSITION IN GROUP DANCE COMP ETITION	National	Nil	1	1615085	DIVYA SEN AND GROUP
2019	SECOND RUNNER UP IN BADMINTON (TEAM)	National	1	Nil	1606342	KABIR SHARMA
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of Arihant College was first formed in 2017 with the active participation of all students. The Student Council consist of a President ( student of third year), Vice President(student of second year) Departmental President , Treasurers , and Class Representatives. The Student Council is officially recognized and felicitated during Alumni Meets, and Annual Fest of the College. All the students of students council take an oath to serve in the interest of the institution with honesty and full devotion. The responsibilities of the Student Council involves promotion of the interests of students among the Institute administration, staff and parents. And To inform students about any subject that concerns them. It identifies and help solve problems encountered by students in the Institute and consult students on any issue of importance. The Council organizes educational and recreational activities for students along with the teachers and participate in developing the Institute's educational projects and promote it to students. The Student Council members also helps in organizing Freshers Welcome Party, Farewell Party, Teachers Day Celebration, Alumni Meet and College Annual Fest- "Beats Of Life". The Student Council co-ordinate for a health awareness programme followed by Blood Donation Camp in the year 2019. Beats Of Life is held at Arihant College in the month of December every year. Various Inter college

competition are organized during this Annual fest like ,Inter College Singing Competition Swaranjali and Dancing Competition Nrityanjali accompanied by other Competitions like Rangoli, Mehendi, Flower Decoration, Poster Making, Fireless Cooking and Painting is held along with the Intra College Sports events. On the last day of the fest we organize Annual Function in which In the past year college and University Toppers of various batches of all the courses are also felicitated along with the Alumni Achievers. On the last day of the event Alumni Meet is held at the campus. The Alumni Meet provided the most suitable opportunity to all the alumni to re-live their good old days and memories spent in the college. The entire event is a grand success with the support of Arihant College Students Council and the Team.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The ARIHANT Alumni association - a former Students Association was established to encourage, foster and promote close relation among the alumni themselves. The Association is focused to keep a roster of all alumni of college and their pertinent data. The mission of Arihant alumni association is to guide and assist alumni who have recently completed their courses of study at the Arihant college to keep them engaged in productive pursuits useful to the society. The objective of this association is to enhance institutes visibility and ensure sustainable growth in association with industry leaders , professional bodies. Helping the students to get a true and wholesome personal and professional growth . overall development of individuals personality in the entire three domains -cognitive , affective and psychomotor. Conscious efforts and enriching the society with our knowledgeable and competent students. Arihant Education family is proud that our students are experienced in almost every field . our alumni serves various valuable roles, such as helping to build and grow an institutions brand through word of mouth . The alumni also provides mentoring, internships, and career opportunities to students. The alumni is very participative and act as a resource that can provide meaningful and mutually beneficial relationships over time as our institute views students as lifelong commitments that do not end at graduation

5.4.2 – No. of enrolled Alumni:

117

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 MEETINGS: 27-12-2018,31-01-2019

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. 1. Principal Level -The Management delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institute. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members. 2.

Faculty Level -Faculty members are given representation in various committees and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs.

For effective implementation and improvement of the institute following committees are formed. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees. For the various programs to be conducted by the institute all the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>1. Teaching both through chalk talk method and through PPT presentation. 2. Learning through practical demonstration, field work ,industrial visits, Group discussions, Quiz. 3. Enhancement of learning skills of the students through participations in Workshops, training programs seminars. 4. Wide access to main library, reference library, reference journal Magazines and internet facilities for students. Inflibnet facility for teachers to upgrade their teaching skills and knowledge</p>
Examination and Evaluation	<p>The annual exams are held according to the date schedule decided by DAVV University, since ARIHANT College is Affiliated to DAVV University. The College conducts mid semester exams for UG PG. In addition, practical tests, class tests, remedial tests, revision tests and tutorials are conducted by each department and marks recoded in the Register. Project work/Assignment are assigned to UG PG students and Evaluated by the subject teachers. Marks are added to the grand total of mid semester and the cumulative internal marks are sealed and sent to DAVV University</p>
Research and Development	<p>The College motivates the faculty members to go for Research. Research publications in peer reviewed journals and books with high impact factor. It encourages the teachers to present papers in International, National, State level, Seminars, Conferences,</p>

Workshops and to act as Resource Persons. It encourages the teachers to go for Orientation, Refresher Courses and IT and Research Methodology Courses for upgrading their skills. It exhibits the publication of Research work/books edited and authored by faculty members in the College library to inspire further research. It motivates the faculty members and the students to organize Seminars/Workshops/Hands on training at the institutional/State/National/International level.

Library, ICT and Physical Infrastructure / Instrumentation

There is a dedicated team of nonteaching staff members for monitoring all the physical infrastructure and ICT facilities in the institution, timely repair and upgradation is executed under their supervision. The IQAC of the college has encouraged the departments to procure books with new titles to the library collection. Library is equipped with the CCTV cameras. The library has an institutional membership with DELNET and UGC N-List Program. The College has an extensive IT infrastructure

Human Resource Management

The well organized and fully functioned IQAC of the institution organizes various activities like seminars and workshops under Human Resource Management. To ensure efficient working of the system, the administration undertakes random checking. The College has a Grievance Cell and a system to redress the complaints of the teaching and non teaching staff and the students.

Industry Interaction / Collaboration

Interaction and collaboration with industry is organized by the College to facilitate skill and knowledge application and enhance the availability of internship and employment opportunities for the students. Experts from industry, educational and research institutions are invited for interactive collaboration. The Placement Cell of the institution is collaborating with the Industry for grooming personality and placement purposes. The Placement Cell organized a Job Fair, in collaboration with related department

Admission of Students

The entire process of admission of all courses are follow all the rules of higher education and affiliating



## 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College promotes a culture of participative management while planning for the future growth and development of the Institution. The management along with the Principal and IQAC chalks out various feasible strategies while making the various plans and policies.
Administration	The Institution greatly encourages the practices of decentralization and participative management. The administration and functioning of every department is decentralized. The Principal delegates authority to the Heads of all the Departments for effective delivery of curriculum.
Finance and Accounts	The College maintains transparency and accountability while maintaining its financial records. Every year the Institution conducts internal and external financial audit which reflects true and fair accounting of the institution.
Student Admission and Support	On the whole, the institution works collectively and harmoniously with all stake holders to provide and promote an academic environment that ensures and fosters holistic development of its students and enhances the opportunities of their progression to higher levels of learning and employment.
Examination	Examination as per the schedule of DAVV University

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Anil Karadwal	FDP	Nil	500
2018	Mr. Vivek Sharma	Riding the digital wave the new leadership World business n economy congress(organized	Nil	600

		by word teachers associations and sage		
2019	Dr.Archana Awasthi	Riding the digital wave the new leadership World business n economy congress(organized by word teachers associations and sage	Nill	600
2019	Ms Heena Lakhani	Riding the digital wave the new leadership World business n economy congress(organized by word teachers associations and sage	Nill	600
2019	Ms.Priyanka	workshop on "Writing Research Papers Publishing in Scholarly Journals"	Nill	450
2019	Mr.R.S.Gupta	National Conference on"The Challenges and changes in Art, Design,Managemen t and Education" by SDPS COLLEGE	Nill	350
2019	Mr.Sumit Trivedi	National Conference on"The Challenges and changes in Art, Design,Managemen t and Education" by SDPS COLLEGE	Nill	350
2019	Ms. Rachna Naik	National Conference on"The Challenges and changes in Art, Design,Managemen	Nill	350

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Guest Lecture on Women Empowerment by Dr. Aaradhana Chouksey , SDPS- Womens College, Indore.	Nil	30/10/2018	30/10/2018	13	2
Nil	Case Study Analysis Workshop by Dr. Richa Darshan	Nil	30/11/2018	30/11/2018	10	Nil
Nil	Expert Lectures On Gender Discrimination by Dr. Vivek Sharma ,IMS DAVV	Nil	27/09/2018	27/09/2018	8	2
Nil	Stress Management Meditation Session by SAHAJ YOGA	Nil	15/09/2018	15/09/2018	20	Nil
Nil	Seminar: Economics in IPR	Nil	09/11/2018	09/11/2018	6	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------

programme				
Five days capacity building program on "U.G.C. NET in social science (research methodology)" by Shri Jain Diwakar resource person Dr. S.K.Tyagi	7	15/04/2019	19/04/2019	05
National symposium on "Health Happiness" by ANAND CELL, D.A.V.V resource person Dr. Anand Kar	5	06/03/2019	06/03/2019	01
National Seminar on "The impact of GST on Indian economy" by Dept of higher education MP Government (Govt. arts and commerce college indore)	2	21/12/2018	22/12/2018	02
Riding the digital wave the new leadership World business n economy congress (organized by word teachers associations and sage	7	15/02/2019	17/02/2019	03
workshop on "Writing Research Papers Publishing in Scholarly Journals"	5	16/03/2019	16/03/2019	01
National Conference on "The Challenges and changes in Art, Design, Management and	7	11/04/2019	11/04/2019	01

Education" by  
SDPS COLLEGE

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• ESI, Seed Money for Research, thirteen days of casual leave provided to staff.</li> <li>• After one year of service Duty institution provide leave of maximum 30 days to the teaching staff</li> <li>• Training Courses are provided for the teachers to help them hone their e -skills and the non teaching staff is sent to attend computer training courses organized by the University.</li> <li>• Staff Cafeteria</li> <li>• Grievance Redressal cell.</li> <li>• Internal Complaints Committee</li> <li>• Parking facilities for both teaching and non-teaching staff.</li> <li>• Clean drinking water facilities.</li> <li>• Bank facilities for all</li> </ul>	<ul style="list-style-type: none"> <li>• 13 days of casual leave.</li> <li>• Leave given to the non-teaching staff for participation in Conferences.</li> <li>• Grievance Redressal cell.</li> <li>• Internal Complaints Committee</li> <li>• Parking facilities for both teaching and non-teaching staff.</li> <li>• Clean drinking water facilities.</li> <li>• Bank facilities for all.</li> <li>• The college is fully Wi-Fi enabled</li> </ul>	<ul style="list-style-type: none"> <li>• Grievance Redressal cell.</li> <li>• Internal Complaints Committee</li> <li>• Clean drinking water facilities.</li> <li>• The college is fully Wi-Fi enabled.</li> <li>• Two full-fledged Computer labs and a Psychology lab for research work for students .</li> <li>• On-Line classes and learning material provided to students</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit and External Audit is as follows: Internal Audit: Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked. The Utilisation Grant Certificates are also audited by the external auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil

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6.4.3 – Total corpus fund generated

20529

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Governing body appointed by DAVV	Yes	IQAC, Staff Council and Management
Administrative	Yes	Representative of M.P. higher education and representative of minority committee	Yes	Principal, Administrative Officer and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a) Parents Teacher Meeting in each Department every year. b) Feedback (Informal Formal) and suggestions for the growth and development of the institution. c) As Stakeholder in IQAC for qualitative enhancement in the functioning of the institution.

6.5.3 – Development programmes for support staff (at least three)

• Faculty Enrichment Programme • Orientation Programme for NonTeaching Staff • Health check-up facility. • Preferential admission to ward of employee with 50 free concession to wards of non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Expansion of E Governance. • Promoting Research Culture. • Enhancement in Research Facility • Signed MOU • Developing sustainable practices for Green Campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Screening of short Film-Pertaining to gender sensitization by NSS	19/09/2018	19/09/2018	19/09/2018	24
2018	Expert	27/08/2018	27/09/2018	27/09/2018	34

	Lectures On Gender Discrimination by Dr. Vivek Sharma ,IMS DAVV				
2018	Guest Lecture on Women Empowerment By Dr. Aaradhana Chouksey ,SDPS Womeens College Indore	30/10/2018	30/10/2018	30/10/2018	107
2019	Health Awareness programme Blood Donation Camp by Dr. Neelkamal Gupta avvott Haelth care	29/03/2019	29/03/2019	29/03/2019	126
2019	Management Development Programme on Achiving Corporate Exellence by tavleen foundation And IMA	09/06/2019	09/06/2019	09/06/2019	67
2019	District Level Swimming Competition in association with Khandwa District Swimming Association	20/05/2019	20/05/2019	20/05/2019	102
2019	Mock Parliamentary Debate on the occasion of Dr.B.R Ambedkar Jayanti	14/04/2019	14/04/2019	14/04/2019	44

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Stress Management Meditation Session by SAHAJ YOGA	15/09/2018	15/09/2018	38	10
Screening of short Film- Pertaining to gender sensitization by NSS	19/09/2018	19/09/2018	13	11
Expert Lectures On "Gender Discrimination" by Dr. Vivek Sharma ,IMS DAVV	27/09/2018	27/09/2018	24	10
Guest Lecture on "Women Empowerment "By Dr. Aaradhana Chouksey ,SDPS Womens College Indore	30/10/2018	30/10/2018	78	29
Women's Day Celebration	08/03/2019	08/03/2019	29	21

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

We take several initiatives towards "Environment sustainability" in our college campus under the theme "Go green". In this year college main focus towards "Environmental Consciousness". We adopt three villages near by college and do Tree Plantation, conduct workshop on Environmental -Sustainability, influence villagers to do organic farming. For waste management we make vermi-compost facility using leaf, food, grass and we also used this as fertilizers for college trees. Water saving done through various activities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	No	0



Rest Rooms	Yes	7
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	24/10/2018	1	NSS ACTIVITY: VOTE INDORE VOTE MARATHON at Nehru Stadium, Indore	Create awareness Among People to Cast Vote in the Elections	35
2018	1	1	13/12/2018	1	Voluntary Blood Donation Camp by M.Y. Hospital And HDFC bank Ltd.	Health	97
2019	1	1	03/07/2019	7	Anti-Plastic Awareness Week	Impact of Plastic Pollution	200
2019	1	1	29/03/2019	1	Health Awareness Program followed by Blood Donation Camp by Dr. Neelkamal Gupta About Health Care	Health	126
2019	1	1	26/04/2019	1	Dental	Health	75

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Core Values of the College	02/07/2018	<ul style="list-style-type: none"> <li>• Mutual trust, team work, promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society.</li> <li>• We appreciate, respect and promote the perspectives, rights and dignity of each individual.</li> </ul>
Code of Conduct for Teaching Staff	02/07/2018	<p>The code of conduct for teaching staff under the heading of code of conduct for teaching staff. It is adhered to by the students is conveyed to the teachers by the principal to enhance teachers performance. Any issues in the department or at the interpersonal levels are resolved professionally in the meetings with the principal. Also regular departmental and staff meetings are held by the principal to inform and instruct the work proceedings.</p>
Code of Conduct for Non-Teaching/Administrative Staff	02/07/2018	<p>The code of conduct is effectively followed by the staff and supervised by the principal.</p>
Code of Conduct for Students	02/07/2018	<p>The code of conduct for students has been drafted and uploaded on the college website under the heading of the code of conduct for students. The principal of the college informs the code of conduct highlighting discipline in the orientation program for the first year students. The college also has a discipline committee consisting of senior faculty and his/her team</p>

of teachers who supervises and looks after the overall conduct of the students.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Unity Day	31/10/2018	31/10/2018	51
Diwali Celebration At arihant Campus	07/11/2018	07/11/2018	32
Cultural Fest BEATS OF LIFE	20/12/2018	22/12/2018	254
Republic Day Celebration	26/01/2019	26/01/2019	52
Mock Parliamentary Debate on the occasion of Dr.B.R Ambedkar Jayanti	14/04/2019	14/04/2019	44
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste management through management of Leaf, litter and kitchen and food waste by organizing vermicompost.
2. Maintaining animal and bird friendly campus, dogs, cats, peacock, sparrow, kites, squirrel, reptiles are looked after and for by the college community.
3. Proper recyclable or recycled packaging.
4. We encouraged buying second hand in terms of textbooks, clothes, furniture or electronics devices.
5. Minimized global pollution by adopting environmental practices in college. We encouraged reducing global warming.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1 Title of the Practice: "ABHYAS"- The Actual Experience of appearing in recognized Online Examination [MOCK Examination]**

**1.Objectives of the Practice (100 words)-** As the term ABYAS is self explanatory, it is all about providing real-time experience of appearing in any said recognized examination which helps the aspirant to understand the pressure, technicalities and feel of actual examination. The main purpose is to make aspirants very familiar with the scenario of examination beforehand so that it leads to the better performance and result in the end.

**2.The Context (150 words) -** Cracking competitive examinations conducted by authorized conducting boards like Vyapam(PEB) etc is one of the major dreams of students pursuing various degrees in different areas. Getting into a govt. job and pursuing career of govt. official is not only the dream of the aspirant but also his/her parents and relatives. As a result nation has seen an impeccable boom in the growth of numbers of Public Service Examination aspirants. Exams like UPSC, MPPSC, SSC, Railways, CDS SI have seen a great increase in no. of applications to make those hardworking and dedicated aspirants a mock experience is one of the most

appreciated practice of our institute. 3. The Practice (400 words) - Our institute made a self owned web based portal for conducting mock examinations of recognized examinations mentioned in the context. The process of conducting mock examination is very simple and effective. Foremost thing to be considered is following Examination Calendar provided by Govt. of MP. Eg. An examination of selection of TET is to be conducted in the month of Feb March 2019, so before a month or 45 days we conduct an online mock examination by the help of our portal for the aspirants of same examination. We our self design the question paper in actual format and upload it on the portal. Later students get their login password by our conducting team they appear in the mock exam and get their result immediately after exam. This helps them to monitor their performance and understand the feel of the actual examination. 4. Evidence of Success (200 words)- With the help of our unmatched IT Setup and infrastructure dedicated IT Team we can conduct a mock exam of 700 students in two shifts per day. Till date we have conducted mock exam of more than 100 recognized examinations, and as a result more than 1000 aspirants got benefitted through our practice. We have also received an appreciation certificate from Sai Educare Pvt Ltd for conducting online competitive selection exam at the best standards. 5. Problems Encountered and Resources required (150 words) Challenges are always part of life. While executing this practice we also faced couple of issues but due to sheer determination of our team we overcame the problems stood up against all odds. Major problem faced was introduction of NTA [National Testing Agency], which conducted mock exams but still huge no. of aspirants preferred our Mock Examinations due to high quality standards and quick result declaration process. Another major issue that came forward was continuous pressure from Private Coaching Institutes for conducting exclusive mock test for their own students only we refused many offers from different coaching as the purpose of this practice was to benefit all students at a whole without any bias. 6. Notes (150 words) The ABHYAS has been appreciated by many aspirants, we are looking forward to increase our IT Setup and upgrade our team with latest software and technological tools for further raising our standards. BEST PRACTICE 2: 1. Title: Promoting College Social Responsibility: NSS Activity Arihant College has been keen in promoting activities related to development of society and conservation of environment. We have adopted 3 nearby villages in which we have taken up many initiatives related to creating awareness on social and environmental issues, providing supplementary teaching. 2. Objectives of the Practice: Arihant College has fully realized its social obligations and it functions with the following objectives to enable our students: • Develop social consciousness and civic responsibilities • Gain awareness on Environmental Issues and become eco-conscious • Promote social ethics and communal harmony • Act as messengers of Swachh Bharat under Swachtha Phakhwada • Clean India Mission, Make-in-India movement and Skill-India Campaign collaborate with the village administrative bodies and carry out activities related to National Integration, Health, Sanitation Hygiene, etc undertake purposeful, industry-related, result-oriented research projects that contribute to positive growth of the society. 3. The Context: The vision and mission of Arihant College is to contribute positively to the growth and development of the society. The college collaborates with the local government administrative bodies and NGOs to carry out various activities for the welfare of the society related to the importance of a. Education b. Environmental Issues c. Social issues Limitations/Challenges: Organizing such programmes in rural areas involve a lot of challenges, but through systematic planning and teamwork, all these activities have been carried out successfully. 4. The Practice College-Social Responsibility Activities are carried out by coordinating various clubs and forum in the college such as: NSS Coordination team prepares schedule of events. • Arihant College Extension Services in neighboring villages and schools NSS units - create awareness on: a) Social/Environmental issues b) Legal Rights c) Swachh Bharat Mission d) Blood

Camps/Medical Camps e) Training activities for women self-help groups • Youth Red Cross, Social Service League and Red Ribbon Club collaborate with Government Bodies/NGOs and promote activities related to: a) Blood Donation b) Eye/Organ donation c) HIV/AIDS awareness d) Health Check-up e) Eye Check-up f) Rh factor/ Hemoglobin Count / Blood Grouping • Health Fitness : • Education: • Social Issues: Student volunteers assist police in traffic regulation and during local temple festivals • Tree plantations and cleaning campaigns Awareness programmes on avoiding plastic usage, voter awareness, energy conservation, health/hygiene and sanitation. • Seminar on social/environmental issues-to create awareness

5. Evidence of Success During the session our NSS team organized following successful events for the betterment of society and environment. • "Vote Indore Vote Marathon" at Nehru Stadium Indore by 35 participants of Arihant College on 24th Oct 2018 to create awareness among public to cast vote in election. • 60 participants of Arihant College organized "Joy of Giving" activity in context to bring smiles and joy to the needy people on 01st Nov 2018. • Nukkad Natak by 20 members of NSS team on Regal Square Indore to create awareness towards casting vote dated 27th Nov 2018. • AIDS awareness seminar organized on 1st Dec 2018 raising awareness of 52 participants. • Voluntary Blood Donation Camp with the combined effort of 97 participants of Arihant College, M Y Hospital, HDFC Bank Ltd Indore on 13th Dec 2018. • 150 participants were engaged in Poster Making Competition and Healthy Cooking Competition under "Swasth Bharat Yatra" on 31st Dec 2018. • General Health Check Up organized in Arihant College Campus on 8th Feb 2019 resulting in 82 checkups. • Execution of Anti-Plastic Awareness Week from 7th March 2019 to 13th March 2019 by 200 participants. • Health Awareness and Blood Donation Camp by Dr. Neelkamal Gupta on 29th March 2019 which resulted in total 126 participants. • Dental Check Up Camp by Dr. Anjali Vyas in Arihant College Campus which 75 beneficiaries on 26th April 2019.

6. Problems Encountered and Resources Required Challenges/Limitations • Rural masses: Creating awareness among rural areas remains a huge challenge due to lack of interest, cooperation and support since they are highly resistant to new ideas/changes. Involving girl students in social responsibility activities is also difficult • Economic conditions: Most of the rural area value employment more than education • Time constraint: Since the students are engaged throughout the day, extra-curricular activities need to be conducted only after working hours. • Fund Mobilization: Funds allotted by parent university and the government to carryout NSS camps are very meagre • Availability of Resources: Our rural students lack exposure as well as sophisticated infrastructure

7. Notes: Arihant College is fully aware of its moral obligation of serving the society in various spheres apart from providing quality higher education. Our students function as messengers of national missions such as 'Swatch Bharat', 'Digital India, Skill India etc. They serve as volunteers in various activities related to blood donation, global warming, Save water, voter awareness, energy conservation, health and hygiene etc. through various service channels like Arihant College , NSS etc. We also offer various services to tie up with govt. and support skill development programme .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://arihantcollege.net/agar/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

ACADEMIC EXCELLENCE 2018-2019 Academic excellence is the demonstrated ability to perform, achieve, and/or excel in scholastic activities. It is one of the major evidence of quality education provided by any educational institute. To

achieve academic excellence, it is essential to create an environment that fosters the development of a community that can grow intellectually, socially, and ethically, and is therefore able to pursue successful and fulfilling careers. Arihant College, Indore has been always a benchmark in context to academic performances at University Level. This is achieved through:

- o Institute wide learning outcomes that are integrated throughout the curriculum which promote critical thinking, professionalism, physical and emotional health, diversity and inclusion.
- o Internships and projects with local businesses and organizations service, experiential and applied learning projects and opportunities for students to apply their knowledge in scholarly activity, research projects and the ability to translate this knowledge into practice in real world settings.
- o Educating the community in a reciprocal process through arts, symposiums, lectures and services.
- o Continuous and regular assessment of student learning outcomes and best teaching practices.
- o Allowing students, faculty, and staff access to modern facilities, equipment, and advanced technologies.

Academic programs that exhibit academic excellence:

- ? Having sufficient qualified faculty with the expertise, ability, and resources necessary to support instructional effectiveness.
- ? Encourage diverse, adaptable, and applied instructional methods that serve a variety of learning styles and student needs.
- ? Build a culture of community and inclusion that engages with, learns about, and respects individual differences, diversity of opinions, and international cultures.
- ? Is dedicated to continuous improvement through benchmarking, data informed decision making, and alignment with current and projected market conditions.
- ? Collaborates with other disciplines to offer joint teaching and research opportunities.
- ? Emphasize leadership and professional development of faculty, staff, and students.
- ? Regularly engages in program review and assessment of student learning outcomes, ensuring that outcomes and the curriculum are aligned with job market opportunities and overarching themes of the profession.
- ? Emphasize the multiple dimensions of wellness, including emotional, financial, intellectual, physical, social and spiritual dimensions.
- ? Ensure students are aware of the support and resources that not only enhance academic achievement, but also help address the need for support in other areas of the life.
- ? Ensure students are exposed and have access to inter- and trans- disciplinary course offerings with outcome-based learning opportunities.
- ? Encourage students to take advantage of internship opportunities to improve learning.

Evidence of Academic Excellence by Arihant College :-

- ? Ms. Harleen Kaur B.Com (CA) Batch 2018-19
- ? Ms. Vineta BA Batch 2018-19
- ? Mr. Devendra Malviya BA 2018-19
- ? Ms. Apurva Shukla B.Com(Tax) 2018-19
- ? Ms. Ridhhi Sheth B.Ed 2018-19
- ? Ms. Vinita Sen BBA (Plain) 2018-19
- ? Mr. Arvind Baragi B.Com 2018-19
- ? Ms. Misbah Ghouri BBA(HA) 2018-19
- ? Ms. Sakshi Shrimali BBA(HA) 2018-19

Provide the weblink of the institution

<http://arihantcollege.net/agar/>

### **8.Future Plans of Actions for Next Academic Year**

The college plan to lay emphasis on the students in sports at national and international level. The computer/IT class of the college will be upgraded with recent software's. The college plans to start PG course. The promotion and recruitment of teaching and non-teaching is planned for the next session. To sign MOU'S in upcoming session for various add on courses with various institutions for students