



Yearly Status Report - 2016-2017

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ARIHANT COLLEGE
Name of the head of the Institution	MR.JAYANT KASLIWAL
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07312468502
Mobile no.	9755205341
Registered Email	arihantcollege@gmail.com
Alternate Email	kavitakasliwal@gmail.com
Address	453,Khandwa Road Opp Radha Swami Satsang
City/Town	indore
State/UT	Madhya Pradesh
Pincode	452001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		DR. KAVITA KOTHARI			
Phone no/Alternate Phone no.		07312468502			
Mobile no.		9755205341			
Registered Email		arihantcollege@gmail.com			
Alternate Email		kavitakasliwal@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.arihantcollege.net			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.arihantcollege.net			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.49	2016	29-Feb-2016	29-Mar-2021
6. Date of Establishment of IQAC			14-Oct-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Reforms in assessment and examination at higher education level	05-Dec-2016 1		45		

FDP	24-Jun-2017 5	65
Seminar on	07-Jan-2016 1	38
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Establishment of New Programme /Course New Initiative to enhance students placement To keep up front with new technology all staff members were encouraged to pursue NPTEL (Mooc , Swayam) and other online courses emphasis on organizing many vocational skill development programmes Workshop for improve skillsets of staff members.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To purchase high tech Printing machine	For the smooth official working high

	tech Canon image runner 5075 printing fully automatic machine have been purchase.
To prepare lunch area behind the kitchen	The reason behind their activity was to create & promote proper working environment & hormonal among staff members & also to ensure quality dining facility for all.
Different departments were asked to orgranize & attend online workshop conference/FDPS/seminars	In the period of lockdown. we organised & attended various online FDPS/seminars & workshops.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	02-Sep-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Arihant College is affiliated to Devi Ahilya University, Indore and follows the curriculum prescribed by the university. It has been acknowledged as a premiere institute of learning as it promotes academic excellence. The college prepares Academic Schedule for the session in accordance with the Calendar provided by the university to ensure effective delivery of the curriculum. Class wise Time Table is drafted and finalized well ahead of the commencement of the semester. The papers/options are allotted after careful consideration of the qualifications, subject specializations, experience and performance of the teachers. Faculty is encouraged to prepare an active plan for their classroom teaching of each semester even before the academic year commences. The preparation of such a plan helps with effective distribution of syllabus and timely completion of the course. To make the delivery of curriculum effective, the faculty regularly updates its knowledge with the support of the college. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments, term papers, educational tours, field

trips and industrial visits in a well planned manner. Faculty members are encouraged to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities. Along with the traditional chalk and talk method, use of ICT based learning has been incorporated in all departments for communication with students to make the teaching learning process more learner-centric. Continuous evaluation is maintained throughout the year by conducting Internal Exam after completion of syllabus. At the beginning of the session, stock verification of library and each laboratory is done and replenished as per the requirement of the curriculum. Feedback forms from students, teachers, alumni, parents have been collected for the requisite stakeholders to confidentially give the college their evaluations and suggestions. The institution endeavor to incorporate these into all aspects of its functioning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
SURYAMITRA SKILL DEVELOPMENT PROGRAMME	Nil	29/11/2016	90	SOLAR PV SECTOR	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Economics	20/07/2016
BSW	Social Work	20/07/2016
MCom	MAsters in Commerce	25/07/2016
BA	Geography	20/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	25/06/2016
BCom	computer application	03/10/2010
BCom	Taxation	12/07/2013
BBA	Hospital Administration	26/05/2009
BEd	Education	06/12/2006
MEd	Education	03/01/2009
BA	Geography	25/06/2016
BBA	plain	08/07/2007
BCom	Plain	08/07/2007

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication skill and Personality Development	25/07/2016	30
Hotel Management	22/09/2016	32
Corporate Communication Public Relation	15/10/2016	35
Swimming	15/03/2017	36
Event Management	04/12/2017	21
yoga	18/04/2017	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in III sem	99
BBA	Internship in Hospital Administration after V sem	14
MEd	Field Project in III Sem	14
BCom	Field Project in VI Sem	360
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
All the feedbacks obtained from the various stakeholders like students, parents alumni, employee are analyzed by the IQAC of the college and the outcome is communicated to the College Management. The outcome is henceforth considered in framing as well as restructuring policies pertaining to quality enhancement and sustenance measures of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BEd	B.Ed. Eductaion	100	85	85
BCom	B.Com (Plain)	120	120	120
BCom	B.Com (Computer Application)	120	120	120
BCom	B.Com (Taxation)	60	60	60
BCom	B.Com (Honors)	60	60	60
BBA	BBA (Plain)	120	120	120
BBA	BBA (H.A)	40	40	40
MCom	Master of Commerce	60	7	7
MEd	M.Ed. (Education)	50	13	13
BA	B.A. (Economic)	60	60	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	657	20	0	0	51

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
51	51	13	8	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Arihant College offers a highly efficient Teacher-Guidance system through which a group of students are assigned to a faculty member at the commencement of the program. Teachers meet their students and guide them with their studies and extracurricular activities. They also provide advice relating to academics, career guidance and personal problems. The Teacher-Guidance system of Arihant College ensures that the students to adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated Teacher- Guidance system where the faculty acts as a link between the students and the institution and perform the following functions

- Teachers are assigned to monitor and guide students all through the year
- Teachers coordinate with the parents regarding the progress of the students.
- Teachers communicate with

fellow faculty and promote students at the time of difficulty / opportunity to help them develop further in their areas of interest.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
677	51	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	51	0	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA HA	VI	07/06/2017	29/07/2017
BEd	B.Ed	IV	14/11/2017	03/05/2018
MEd	MEd	IV	Nil	Nil
BBA	BBA	VI	11/05/2017	07/06/2017
BCom	BCOM	VI	04/05/2017	01/11/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation was carried out for all classes according to University norms. However certain innovative initiatives were undertaken by various departments. • Students completed projects and Power Point presentations • The traditional courses of Arts and Commerce have implemented reforms in the internal evaluation in the subject of Foundation Course. • The department of Foundation Course has undertaken various innovative activities as a part of their internal assessment. They include the following:- • Students visited old age homes or orphanage • Students have undertaken teaching in schools • Students were encouraged to make bags out of paper • Students made bags of cloth • Students collected E waste

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The semester /yearly examinations of all the courses were conducted by the DAVV University. Time table was displayed on the college notice board and in

the respective classes. It was also available on DAVV University website. Changes in the examination schedule too were communicated to the students immediately. Conduct of examinations included paper setting at University level for all semester/ years at University level. This information included the conduct of ATKT examinations. The dates of declaration of results were displayed on college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://arihantcollege.net/arihant_college_agar/po-co/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BBA	BBA HA	13	8	61.54
Nill	BEd	BED	82	81	98.78
Nill	MEd	MED	6	4	66.67
Nill	BBA	BBA	20	10	50.00
Nill	BCom	BCOM	101	100	99.01

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/document/d/1jj0nVPpHR0nh36Sxyoz95EAb08aisMuD/edit?usp=sharing&ouid=116319658168940902832&rtfpof=true&sd=true>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	30	Shree Veerangana Steel Limited	25000	25000
Industry sponsored Projects	45	Akshita Mercentile Pvt. Ltd.	30000	30000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property Right	Commerce and Management	12/08/2016

Workshop on Copyright and Patent	Commerce and Management	17/09/2016
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Most Innovative College in Indore (Asia Education Leadership Award and Summit 2016)	Arihant College, Indore	Educaiton Leadership Awards Summit 2016(Bollywood Actress Neha Dhupia)	Nill	Most Innovative College in Indore (Asia Education Leadership Award and Summit 2016)
Education Excellence Award for Highest Placement in 2016	Arihant College, Indore	State government (Education Minister of State Shri Jaibhan Pawaiyya ji)	Nill	Education Excellence Award for Highest Placement in 2016
First Position in Rink Race	Arihant College, Indore	Malwa Roller Skating Society	Nill	First Position in Rink Race
Best U.G. College in Indore (Education Excellence Award)	Arihant College, Indore	Kautilya Academy and Malwa Group of Institution	Nill	Best U.G. College in Indore (Education Excellence Award)
Woman of Substance Award	Arihant College, Indore	DNA	Nill	Woman of Substance Award
Gems of Madhya Pradesh	Arihant College, Indore	State Government (CM Shivraj Sigh Chouhan)	Nill	Gems of Madhya Pradesh
Education Excellence Award	Arihant College, Indore	State Government (Home Minister of Madhya Pradesh Shri Babu lal ji Gaur)	Nill	Education Excellence Award
Excellence in Entrepreneurship Education	Arihant College, Indore	4th Skill Development Entrepreneurship Education Summit at Hotel Le-meridien, New Delhi	Nill	Excellence in Entrepreneurship Education

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
Arihant Incubation Centre	Arihant College, Indore	Arihant College, Indore	Neeta Enterprises	Supply of Stationary, printing Paper	08/08/2016
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce and Management	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce and Management	6	Nil
International	Education	6	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Review on Strategies of Dynamic Partitioning	Mr. Anil Karadwal	Globus an International Journal of Medical Science, Engineering, and Technology International Journal, ISSN: 2319-8958 (Impact Factor 1.502)	2016	0	Arihant College, Indore	0

Computing Viable Task Parti tioning	Mr. Anil Karadwal	Cosmos Journal of Engineerin g Technolo gyA Refereed Research Journal ISSN: 2231-4210 (Impact Factor - 1.118)	2016	2	Arihant College, Indore	0
A Descri ptive Study of Profit Provision in Education System	Dr. Vivek Kapre	Informat ion and Research Trends, Mu ltilingual Internatio nal referred and reputated Journal of Advanced I nformation , literature and social science	2016	0	Arihant College, Indore	0
FDI In Indians Hotel and Tourism Industry : Its Impact on Indian Economy	Dr. Vivek Kapre	Kaav Int ernational Journal of Law, Finance Industrial Relations, A Referred Peer Review Bi- Annual Online Journal (KIJLFIR) ISSN : 2349-2589	2016	0	Arihant College, Indore	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nill	nill	nill	Nill	0	0	nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	59	65	125
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation and Health Checkup Camp	NSS	4	44
NSS Camp at Kelod Kertal	NSS	2	83
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nill	nill	nill	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Social Scheme (NSS)	Arihant College, Indore	Seminar on Aids Awareness by Kunal Rawal	2	65
National Social Scheme (NSS)	Arihant College, Indore	Seminar on Breast Cancer by Dr. S.S Nayyar	3	35
National Social Scheme (NSS)	Arihant College, Indore	Self Defence Workshop For Women	2	20
National Social Scheme (NSS)	Arihant College, Indore	Yamaha Female Riding Program by Yamaha	3	22
National Social Scheme (NSS)	Arihant College, Indore	Seminar on Health Awareness for Female Youth by Dr. Prerna Jain	3	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Fusion Event (Internship)	Student	Student	30
Vishisht College of Management, Indore (Research and Project work)	Arihant College, Indore	Arihant College, Indore	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Fusion Event	11/04/2017	11/05/2017	Students
Project work and Sharing of Research Facilities	Research and Project Work	Vishisht School of Management, Indore	04/11/2016	04/12/2016	Faculties Students
Students Internship	Practice Teaching	Guru Nanak School , Indore	01/09/2016	01/10/2016	B.Ed. Students
Students Internship	Practice Teaching	Lokmanya Vidya Niketan School , Indore	01/09/2016	01/10/2016	B.Ed. Students
Students Internship	Practice Teaching	Sunshine Higher Secondary School, Indore	01/09/2016	01/10/2016	B.Ed. Students
Students Internship	Practice Teaching	Kalyan Matushree Higher Secondary School	01/09/2016	01/10/2016	B.Ed. Students

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Vishisht College of Management, Indore	11/07/2016	Research and Project Work	50
Fusion Event	15/11/2016	Student Internship	30
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	3474471

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Rayn	Partially	3.0.0.1	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2825	629233	0	0	2825	629233
Reference Books	130	20605	0	0	130	20605
e-Books	1	11500	0	0	1	11500
Journals	18	56000	0	0	18	56000
e-Journals	1	17200	0	0	1	17200

CD & Video	11	3300	0	0	11	3300
Library Automation	1	5500	0	0	1	5500
Weeding (hard & soft)	25	2300	0	0	25	2300
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	440	4	20	2	0	20	20	20	0
Added	0	0	0	0	0	0	0	0	0
Total	440	4	20	2	0	20	20	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1400000	1389788	2100000	2084682

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>All infrastructure facilities are updated and maintained on a regular basis by the Institute. The Principal, IQAC along with Purchase Committee members regularly buys furniture and other items as needed. • The maintenance work is carried out by trained internal experts under the supervision of Maintenance</p>

Committee. Additionally, maintenance is contracted out to qualified other organizations. The physical parts, auxiliary equipment, and software of IT machines are constantly updated. Classrooms • The College has a dedicated teaching wing with classrooms and tutorial spaces that are ICT-enabled, functional, and well-maintained. • The college facilities are kept clean by a group of hardworking employees. Every floor of the classroom building has floor in-charges and provide maintenance updates to the maintenance committee. Every year, class projector lenses, screens, smart board, computers and filters are serviced. Laboratories • The concerned subject faculty in the college maintains the psychology lab, Science labs, art and craft lab, language lab, ICT and ET lab, geography lab. The accuracy of the labs instruments is routinely tested internally, and when necessary, outside assistance is sought. • A full-time non-teaching staff member is responsible for maintaining the print, audiovisual, and teaching-learning resources in the B.A., B.Ed., M.Ed. labs. He keeps track of resources, manages their issue and return, maintains them, and helps professors make use of them. Library • The Library committee meets twice a year to discuss upgradation and policies related to the development of the library. • Four employees, including the librarian, are responsible for maintaining the smooth functioning of the library. Infrastructure • To regularly offer support services for computer hardware and software, the College has hired an IT Consultant. • Every computer at the college has a UPS system, Server Windows is watched over, the antivirus software is updated every day, and a full system backup of Microsoft Office is performed every three months. Sports • For the upkeep of the sports infrastructure, a Sports Committee is constituted for the smooth functioning of the sports activities and maintenance of the sports equipments. • Open-air theatre, playgrounds, and college swimming pool are all routinely cleaned. A swimming instructor and a swimming attendant are on duty at the pool to make sure the water and filter system is running well. Canteen • The Canteen has opened a fruits and fresh juice corner. Healthy food is served to meet the nutritional needs of staff and students. • The Canteen has a well seating area amidst the greenery for the students and staff to relax and recreate themselves. College Lawns Four effective and knowledgeable gardeners work as a team at the college to manage the campus grass and plants. As part of an Outreach program Arihant College effort, the college produces about 500 kg of compost annually through pits that are positioned there.

<http://www.arihantcollege.net>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	40	100000
Financial Support from Other Sources			
a) National	Student Scholarship	493	5921505
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

WORKSHOP ON PERSONALITY DEVELOPMENT	29/09/2016	72	INCISIVE LTD
ENLIGHTENMENT THROUGH MOTIVATION AND SPIRITUALITY	01/09/2016	28	UNITED WORK CORPORATION
ENTREPRENEURSHIP AWARENESS	08/09/2016	35	MSME
SEMINAR ON FINANCIAL PLANNING AND DIFFERENT INVESTMENT ALTERNATIVES	15/09/2016	54	SEBI
WORK SHOP ON STRESS MANAGEMENT	24/04/2017	40	GENIUS TEMPLE, INDORE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	SESSION ON SELF INTRODUCTION	Nil	48	Nil	2
2016	SESSION ON CAREER COUNSELLING FOR COMPETITIVE EXAMS	10	Nil	1	Nil
2017	A WORKSHOP ON CAREER OPTIONS BY MR. SANDEEP ATRE- CH EDGE MAKERS INDORE	Nil	70	Nil	5
2017	A SESSION ON RESUME WRITING AND PERSONALITY DEVELOPMENT BY MRS KAVITA KASLIWAL	Nil	50	Nil	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	61

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
7	84	27	6	43	16
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	49	Bed	EDUCATION	EDUCATION	Med
2017	20	BBA	MANAGEMENT	MANAGEMENT	MBA
2017	17	BCOM	COMMERCE	COMMERCE INSTITUTE	MCOM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	3
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ARAMBH INDUCTION PROGRAMME	College	200
SEMINAR ON SELF INTRODUCTION	College	92
PECHCHAN FRESHERS PARTY	College	45
BASANT PANCHMI CELEBRATION	College	48
POSTER MAKING COMPETITION	College	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2016	3 RD POSITION IN DISTRICT LEVEL SWIMMING C OMPETITION	National	1	Nil	14138	LALIT PATIDAR
2016	2 ND PRIZE IN GROUP DANCE COMP ETITION	National	Nil	2	1414071, 1401919,14140,1414091,1414147	AMARPRIT SINGH ,PALAK AGRAWAL ,POOJA CHO UHAN, SHWET A SUNERIYA, YASHSWINI TIWARI
2017	2 ND PRIZE IN RINK RACE	National	1	Nil	1405924	PIYUSH SONI
2017	I ST PRIZE IN SOLO DANCE COMPETITIO N	National	Nil	1	1405956	ASHUTOSH VERMA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of Arihant College was first formed in 2017 with the active participation of all students. The Student Council consist of a President (student of third year), Vice President(student of second year) Departmental President , Treasurers , and Class Representatives. The Student Council is officially recognized and felicitated during Alumni Meets, and Annual Fest of the College. All the students of students council take an oath to serve in the interest of the institution with honesty and full devotion. The responsibilities of the Student Council involves promotion of the interests of students among the Institute administration, staff and parents. And To inform students about any subject that concerns them. It identifies and help solve problems encountered by students in the Institute and consult students on any issue of importance.The Council organizes educational and recreational activities for students along with the teachers and participate in developing the Institute’s educational projects and promote it to students. The Student Council members also helps in organizing Freshers Welcome Party, Farewell Party, Teachers Day Celebration, Alumni Meet and College Annual Fest- “Beats Of Life”. Beats Of Life is held at Arihant College in the month of December every year. Various Inter college competition are organized during this Annual fest like ,Inter College Singing Competition Swaranjali and Dancing Competition Nrityanjali accompanied by other Competitions like Rangoli, Mehendi, Flower Decoration, Poster Making, Fireless Cooking and Painting is held along with the Intra College Sports events. On the last day of the fest we organize Annual Function in which In the past year college and University Toppers of various batches of all the courses are also felicitated along with the Alumni Achievers. On the last day of the event Alumni Meet is held at the campus. The

Alumni Meet provided the most suitable opportunity to all the alumni to re-live their good old days and memories spent in the college. The entire event is a grand success with the support of Arihant College Students Council and the Team

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The ARIHANT Alumni association - a former Students Association was established to encourage, foster and promote close relation among the alumni themselves. The Association is focused to keep a roster of all alumni of college and their pertinent data. The mission of Arihant alumni association is to guide and assist alumni who have recently completed their courses of study at the Arihant college to keep them engaged in productive pursuits useful to the society. The objective of this association is to enhance institutes visibility and ensure sustainable growth in association with industry leaders , professional bodies. Helping the students to get a true and wholesome personal and professional growth . overall development of individuals personality in the entire three domains -cognitive , affective and psychomotor. Conscious efforts and enriching the society with our knowledgeable and competent students. Arihant Education family is proud that our students are experienced in almost every field . our alumni serves various valuable roles, such as helping to build and grow an institutions brand through word of mouth . The alumni also provides mentoring, internships, and career opportunities to students. The alumni is very participative and act as a resource that can provide meaningful and mutually beneficial relationships over time as our institute views students as lifelong commitments that do not end at graduation.

5.4.2 – No. of enrolled Alumni:

77

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meetings-Dates:25/8/2016,22/2/2017

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Arihant College has mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The Governing Body delegates all the academic and operational decisions based on policy to the Academic Committee headed by the Principal in order to fulfill the vision and mission of the institute. Academic Committee formulate common working Procedures and entrusts the implementation with the faculty members. Faculty members are given representation in various committees and allowed to conduct various programmes. They are encouraged to develop leadership skills by being in charge of various academic and co - curricular activities. Faculty member take students to the educational tour, Faculty member are appointed as coordinator and convince for organizing seminars/workshops/conferences. For effective implementation and improvement of the institute various committees are formed. At student level students are empowered to play an active role as members in different committee. Students give their views and highlight different problems of the

college in parent-teacher meeting and give their feedback.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The College faculty puts their best and continuous efforts to make teaching learning a meaningful and enjoyable experience. The curriculum is executed through various teaching pedagogies such as Field Based Learning, Small group engagements, Working together as a Team in Society activities and events, Project Method, Case Study Approach, Brainstorming sessions, Role plays, and Interactive Method
Examination and Evaluation	The annual exams are held according to the date schedule decided by DAVV University, since ARIHANT College is Affiliated to DAVV University. Continuous assessment is done through tests, Assignments, Mini Projects, and Presentations.
Research and Development	The institution grants seed money annually to faculty for seminars and workshops. The College motivates the faculty members to go for Research publications in peer reviewed journals and books with high impact factor. It encourages the teachers to present papers in International, National, State level, Seminars, Conferences, Workshops and to act as Resource Persons. The Research Committee of the college monitors and coordinates all research related activities of the institution. It motivate the faculty members and the students to organize Seminars/Workshops/Hands on training at the institutional/State/National/International level.
Library, ICT and Physical Infrastructure / Instrumentation	Our institution has a very good infrastructure, rich library with latest journals and reference books . College provides 24X7 Internet and Wi-Fi connections along with CCTV surveillance throughout the year. Efforts have made persistently to maintain the green and pollution free campus throughout the year.
Human Resource Management	Self Performance appraisal system is

	<p>followed • HR rule book is followed. • Salaries are paid as per norms • Annual Increments are based on self appraisal and Merit. • Staff attendance is monitored on daily basis • FDPs are Conducted to train the newly recruited faculty and also for existing faculty • Workshops are organized to train the faculty and staff to update their knowledge. • IQAC creates awareness among faculty on quality in teaching learning etc... • Grievance cell address issues for both staff and students</p>
Industry Interaction / Collaboration	<p>Active Placement Cell ensures maximum recruitments in industry and industry-institute interactions are held from time to time as according to need. Industry Experts are invited for aspiring students. "Alumni Meet" is also organized for exchanging innovative ideas and information. .</p>
Admission of Students	<p>The entire process of admission of all courses follow all the rules of higher education and affiliating university that is DAVV Indore</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Staff attendance through biometric device . College provides 24X7 Internet and Wi-Fi connections along with CCTV surveillance throughout the year</p>
Administration	<p>Administrative Office uses Advanced Excel and other Software Tools to maintain effective database. portal of Higer education and M.P.Online also used for scholarship record.</p>
Finance and Accounts	<p>Tally is used by the Accounts Office to maintain all the financial data of the college. Online fees collection. Profit and loss and balance Sheet are generated through this software only. All the analysis reports are also generated through Tally. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc.</p>
Student Admission and Support	<p>The entire process of admission of all courses is online through portal of higer education and M.P.Online. Online fee submission facility provided to students.</p>
Examination	<p>Examination as per the schedule of DAVV University and all process related with exam form submission and result</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Ms.Rekha Dubey	Workshop on 'Research proposal for UGC project	Nill	900
Nill	Dr.Monika Tripathi	National workshop on "Research Data Analysis	Nill	750
Nill	Dr.Priyanka Ojha	workshop on "Writing Research Papers Publishing in Scholarly Journals"	Nill	350
Nill	Ms.Pooja Tripathi	workshop on "Writing Research Papers Publishing in Scholarly Journals"	Nill	350
Nill	Mr.Sumit Trivedi	workshop on "Innovation in Management Education"	Nill	750
Nill	Ms.Renuka Arya	workshop on "Innovation in Management Education"	Nill	750
Nill	workshop on "Innovation in Management Education"	National seminar on "Research proposal research paper writing"	Nill	600
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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2016	Reforms in assessment and examination at higher education level	Nil	12/07/2016	13/07/2016	20	1
2016	Certificate program on "Communication skill and Personality development"	Nil	25/07/2016	25/07/2016	8	14
2016	Self Defence Workshop	Nil	15/09/2016	15/09/2016	10	5
2016	Seminar on "Personality development" by Captain Jason Thomas, Incisius Ltd.	Nil	29/09/2016	29/09/2016	8	12
2016	Seminar on "Research methodology" by Dr. Kapil Sharma	Nil	21/10/2016	21/10/2016	31	Nil
2016	Seminar on "Cyber crime" by Dr. Deepak Shrivastava (IMS, DAVV)	Nil	14/11/2016	14/11/2016	25	Nil
2017	Session on 'Stress Management' by Swami Dhyani Alok	Nil	26/04/2017	26/04/2017	33	9
2017	Nil	Workshop on Tally software by Mr. Ajay Singh (Tally solution pvt. Ltd.)	04/04/2017	04/04/2017	9	12

2017	3rd FDP	Nil	24/06/2017	24/06/2017	14	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Reforms in assessment and examination at higher education level	20	12/05/2016	13/05/2016	02
National seminar on "Research proposal research paper writing" by Dr. D.N. Sansanwal.	4	11/09/2016	12/09/2016	02
UGC sponsored workshop on "Innovation in Management Education"	5	15/12/2016	16/12/2016	02
State level conference on "School: Best center of cognitive development of children's	2	22/05/2016	22/05/2016	01
National Conference on "The Challenges and changes in Art, Design, Management and Education" by SDPS COLLEGE	3	10/02/2017	10/02/2017	01
workshop on "Writing Research Papers Publishing in Scholarly Journals"	8	15/03/2017	15/03/2017	01
Workshop on "Research proposal for UGC project" BY M.A.D.T.E	5	12/04/2017	12/04/2017	01

INDORE				
National workshop on "Research Data Analysis "byDr. S.K.Tyagi Dr. S.B. Singh	6	10/05/2017	12/05/2017	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Provident Fund • Seed Money for professional growth • leave facilities according to institution's policy. • Leave given to teaching staff to participate and present papers. • Staff Cafeteria • Grievance Redressal cell • Internal Complaints Committee • Parking facilities for both teaching and non-teaching staff • . Clean drinking water facilities. • fully Wi-Fi enabled campus 	<ul style="list-style-type: none"> • Provident Fund, • ESI Facility • Loan facility • Staff Cafeteria • Grievance Redressal cell • Internal Complaints Committee • Parking facilities for both teaching and non-teaching staff • . Clean drinking water facilities. • fully Wi-Fi enabled campus 	<ul style="list-style-type: none"> • Govt. Post Matric Scheme for SC/ST/OBC • prizes for achievers • Support Facilities • Canteen • Grievance Redressal cell. • Internal Complaints Committee • Clean drinking water facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly (with in 100 words each) The institute has a mechanism for internal and external audit. To maintain transparency and accountability the annual budget of college is passed by the Governing Body. Internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire income and expenditure of institute each year. Qualified internal auditors, Chartered Accountant from external resources have been appointed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

20529

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Governing body committee appointed by DAVV.	Yes	IQAC, Staff Council and academic committee
Administrative	Yes	Representative of M.P. higher education and representative of minority committee	Yes	Principal, IQAC and Administrative Officer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Suggestions taken from parents on the Institution through annual feedback process . 2. Accomplished parents are invited as chief guests at college functions to motivate our students. 3. IQAC invites the parents to seek support from them for the best quality practices in the institution

6.5.3 – Development programmes for support staff (at least three)

Workshops, seminars and staff picnic is organize time to time for improve their competency, inter-professional relationships and promote a healthy work environment.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Gender Sensitization programs for students • Mental Health related programs for students as well as support staff • Organization of Syllabus related workshops • Increased offcampus outreach activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Null
c) ISO certification	Null
d) NBA or any other quality audit	Null

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Reforms in assessment and examination at higher education level	12/05/2016	12/05/2016	13/05/2016	45
2017	FDP	24/06/2017	24/06/2017	28/06/2017	65
2016	Seminar on Breast	01/07/2016	01/07/2016	01/07/2016	38

	Cancer by Dr. S.S. Nayyar				
2016	Self Defence Workshop	15/09/2016	15/09/2016	15/09/2016	24
2016	Yamaha female riding program	18/11/2016	18/11/2016	18/11/2016	25
2017	Seminar on Health awareness for female youth by Dr. Prerna Jain	08/03/2017	08/03/2017	08/03/2017	43
2016	Seminar on "Personality development" by Captain Jason Thomas ,Incisius Ltd.	29/09/2016	29/09/2016	29/09/2016	72
2016	Seminar on "Research methodology "by Dr. Kapil Sharma	21/10/2016	21/10/2016	21/10/2016	45
2016	Seminar on "Cyber crime"by Dr. Deepak Shriv astava(IMS,D AVV)	14/11/2016	14/11/2016	14/11/2016	76
2017	Session on "Stress Man agement"by Swami Dhyan Alok	26/04/2017	26/04/2017	26/04/2017	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Breast Cancer by Dr. S.S. Nayyar	01/07/2016	01/07/2016	38	0

Self Defence Workshop For Women	20/09/2016	20/09/2016	24	0
Yamaha female riding training program by yamaha	07/10/2016	07/10/2016	25	0
Seminar on Health awareness for female youth by Dr. Prerna Jain	08/03/2017	08/03/2017	43	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institution is proactive in creating, maintaining and conserving the clean, green and eco-friendly environment. The focus of the Institution is always on making students environment conscious and encouraging them to adopt an eco-friendly lifestyle. This is brought into play by involving them in a number of activities and awareness campaigns throughout the year along with their academic schedule. This is implemented and supported by the vision, mission, regulations and support from students and staff alike. The initiatives taken by the Institution in creating this awareness through activities regularly conducted are listed as under.

- Energy Initiatives
- Use of LED Bulbs and Energy Efficient Equipment- The Institution has adopted a healthy source of energy in the entire campus. All old electrical fittings have been replaced with energy efficient LED tube lights. Though LED/CFL are a little more expensive, they can last up to five times longer than regular light bulbs and are very bright, so the need to turn on lights is reduced.
- Signage - Signage have been put up on every switch board to encourage the students to switch off lights, fans before leaving the class in order to save electricity consumption.
- College Building Plan- All blocks in the college building is well ventilated, having glass windows in every room to maximize natural light and air. Students and staff are encouraged to make maximum use of natural light and shade of trees wherever possible in order to save energy.
- Solar Energy: Planning to establish solar power plant to meet a part of power requirement of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	No	0
Rest Rooms	Yes	5
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	01/12/2016	1	Seminar on Aids by Dr. kunal Rawal	Hands Up for HIV prevention	67
2017	1	1	20/03/2017	7	NSS Camp at Kelod Kertal	Environment Protection	85
2017	1	1	11/02/2017	1	Blood Donation and Health Check up Camp	Health	48

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Core Values of the College	01/07/2016	Mutual trust, team work, promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society. • We appreciate, respect and promote the perspectives, rights and dignity of each individual.
Code of Conduct for Teaching Staff	01/07/2016	The code of conduct for teaching staff under the heading of code of conduct for teaching staff. It is adhered to by the students is conveyed to the teachers by the principal to enhance teachers performance. Any issues in the department or at the interpersonal levels are resolved professionally in the meetings with the principal. Also regular departmental and staff

		meetings are held by the principal to inform and instruct the work proceedings.
Code of Conduct for Non-Teaching/Administrative Staff	01/07/2016	The code of conduct is effectively followed by the staff and supervised by the principal.
Code of Conduct for Students	01/07/2016	The code of conduct for students has been drafted and uploaded on the college website under the heading of the code of conduct for students. The principal of the college informs the code of conduct highlighting discipline in the orientation program for the first year students. The college also has a discipline committee consisting of senior faculty and his/her team of teachers who supervises and looks after the overall conduct of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	48
Janmastami Celebration	24/08/2016	24/08/2016	51
Mother Teresa Day	04/09/2016	04/09/2016	42
Ganesh Utsav	05/09/2016	15/09/2016	40
Teachers Day Celebration	05/09/2016	05/09/2016	40
Devi Ahilya Utsav	06/09/2016	06/09/2016	27
Makar Sakranti	13/01/2017	13/01/2017	42
Republic Day	26/01/2017	26/01/2017	24
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Contribution to environmental awareness /protection: Conducting environmental awareness workshops/seminars by inviting the experts in college. We are organizing Swacha Bharat campaign every year by NSS.</p>
<p>Inspired to use bikes Public Transport-To reduce carbon emissions, It is better to opt for bikes. Alternatively use public transport instead of personal cars. In our org. most of the faculty prefers public transport as well as share 2-3 members' cars. Also we initiate student to think about also regarding this class coordinator time to time encourage for this things.</p>

Pedestrian friendly Roads: Vehicle parking is made available at the main entrance of the college campus. As the campus is vehicle free with some exceptions, the students and staff have a comfortable pedestrian experience through internally connected and properly maintained pedestrian friendly roads. The walkway is lined with trees.

Green landscaping with trees and plants: Landscaping of the college is worth seeing and reflects aesthetic sense. The institute has plenty of trees and plants to make the environment to safeguard the health of the inmates and to provide shade and beautiful ambience. The campus beautification committee looks after the green landscaping.

Plastic free campus: The usage of plastic in the campus is minimized by creating awareness among staff and students through orientation and display boards in the premises. Single-use plastic is completely banned in the campus. Measures have been taken to replace plastic/wax coated paper tea cups with steel glasses.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1

1. Title of the Practice: Daily Morning Assembly
2. Objective of the Practice: To instill into the students, social and ethical values, and personal growth.
3. The Context
 - Youth is a time period when the individuals are restless and sensitive. The influence of social media to the temperaments of their age, lack of sufficient family attention and social disturbances affects the youth in their attitude towards themselves, others, society and the world.
 - Youth is a time period when they are in their best of learning and absorption capacity. They look for guidance, role models and encouragement in dealing with their tasks, relationships, mental confusions and conflicting social values.
4. The Practice Morning Assembly is done every day as the first activity of the college. Time is set aside in the time-table of the day and all the students and staff members are expected to attend the same. After a brief all-faith prayer, a well prepared message is given for the day by the Principal or one of the Staff members. The list of teachers to give the morning talk is displayed on the staff notice board. The talk is based on relevant issues concerning the student community.
5. Evidence of Success The Daily Assembly is one of the most regular activities in the college time table. It is also one of the most appreciated activities as mentioned by the outgoing students. Students feel comfortable and feel good as all the staff and students gather at one place before any other activity. Common announcements and appreciations are done during this time. Students who attend the morning assembly get to know all that is happening in the campus. The messages given during the assembly are apt for the youth and serves as a guideline in their lives.
6. Problems Encountered and Resources Required
 - It is not possible for all the students to arrive on time for the Assembly as most of the students depend on local transport. As a result some students sometimes miss or get late for daily assembly.
7. Notes: When the students enter the college life they are also entering a whole new world full of new freedoms as well as the challenges of life and here lies the significance of prayers that makes them dedicated and disciplined citizens.

Best Practices 2

1. Title: Teacher-Guardian Scheme
2. Objective of the Practice: To enhance academic performance of students through personal counseling and to resolve issues, if any.
3. The Context: In the context of current social scenario, there is need for counseling the students. Students face many inter personal issues. In order to overcome these and to take out the best out of them, guidance counseling is required. After taking admission to the Institute, a mechanism is required to guide and counsel the students. Teacher Guardian scheme is implemented in this context.
4. The Practice: Under the Teacher Guardian Scheme, following processes and practices are carried out:

• Some students are allocated to a faculty member. • At the start of an academic year, the TG scheme gets started. • Notices regarding the same are circulated • TG collects data in a format like contact details of student, parents, Local Guardian, earlier results etc. • The students are supposed to meet TG weekly or as per requirement within the week. • TG updates records of students like daily attendance, test results, internal assessment, assignments, activity details, co-curricular extracurricular activities etc. • In case of any problem, the TG counsels and guides the student. • It helps students to concentrate on their studies as this scheme provides all kind of necessary support from TG. • TG provides comprehensive advice on career, courses and jobs that can enable the student to make a proper and informed choice and understand what they can do after they are done with degree. • It helps to shape a students behavior and also instill enough discipline in them. • It relieves the burden and worries of parents and lessens their anxiety. It helps students to improve personal, home and family relationships, depression, anxiety and loneliness. 5. Evidence of success: • The discipline amongst students has increased which is evident from the fact that there was not a single case of indiscipline. • It has helped to increase the academic results. • With the boost in confidence level, students have participated in many technical, curricular and extra-curricular activities. • It has helped to enhance cordial relations amongst stakeholders. 6. Problems encountered and resources required: In the initial phase of implementation, students were resisting to open up. But in due course of time this problem was resolved after proper care. 7. Notes: To organize meeting of students /parents with the assigned faculty member at regular intervals to facilitate interaction amongst them. 1. To disseminate information regarding college programs and facilities 2. To create a comfortable environment for students to enable them to freely share their problems with the tutor guardian. 3. Many parents turn to attend the meeting. Due to direct dialogue with the student and parent it becomes easier to resolve the difficulties of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://arihantcollege.net/agar/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

LIBRARY FOR COMMUNITY USAGE: Community service is the most gratifying aspect of the college experience which plays a big role in the lives of our students because ours is most distinguished institution of this area that has its mission- commitment to community. Our College Library contains 50 seats and is extremely well-designed in terms of convenience and comfort. It is also wi-fi equipped. Students can access information for their academic endeavors over the internet and e-resources.E-resource centre that is located next to the library. Additionally, several extra computers have been set up for the professors. After College hrs we provide 5:00 pm to 6:00 pm for Community Usage. In Our college library we have lots of competitive books For example generally those students who have dedicated preparation for MPPSC,PEB,SSC,SI,Various daily News papers, various Magazine, Research Journals, Employment Related News Papers are provided for this purpose. The main objectives for library service are that we want to fulfill and benefit the community.

Provide the weblink of the institution

<http://arihantcollege.net/agar/>

8.Future Plans of Actions for Next Academic Year

• Improving the skills of students and faculty by organizing workshops. • Strengthening the Teaching - Learning process. • Improving the overall social betterment of nearby villages by organizing Exchange of knowledge / awareness programs. • Improving Industry - Institute interaction. • Encouraging faculty to publish their research articles in UGC care journals by providing incentives.